

Actual 2009	Actual 2010	Percentage Increase/ (-)-Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ Increase/ (Decrease)	Percentage Increase/ (-)-Decrease
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Fund 001 - General Fund

City Council		Actual 2009	Actual 2010	Percentage Increase/ (-)-Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ Increase/ (Decrease)	Percentage Increase/ (-)-Decrease
001.0100.511.1210	SALARIES AND WAGES	128,678	122,885	-4.50%	128,643	128,643	132,502	3,859	3.00%
001.0100.511.2110	FICA TAXES	9,226	8,745	-5.21%	9,841	9,841	10,136	295	3.00%
001.0100.511.2210	RETIREMENT CONTRIBUTIONS	21,270	20,944	-1.53%	23,978	23,978	21,188	(2,790)	-11.64%
001.0100.511.2310	HEALTH AND LIFE INSURANCE	49,566	51,336	3.57%	58,524	58,524	85,221	26,697	45.62%
001.0100.511.2410	WORKERS COMPENSATION INSURANCE	246	346	40.28%	290	290	162	(128)	-44.14%
001.0100.511.3150	PROFESSIONAL SERVICES - OTHER	55,000	-	-100.00%	-	-	75,000	75,000	
001.0100.511.3710	SEMINAR & CONFERENCE	465	280	-39.78%	7,465	7,465	4,725	(2,740)	-36.70%
001.0100.511.4010	TRAVEL AND PER DIEM	-	-		8,355	8,355	7,845	(510)	-6.10%
001.0100.511.4710	PRINTING & BINDING	256	144	-43.67%	750	750	500	(250)	-33.33%
001.0100.511.5200	MATERIALS & SUPPLIES	816	813	-0.35%	3,500	3,500	3,500	-	0.00%
001.0100.511.5420	MEMBERSHIPS AND DUES	21,737	21,215	-2.40%	24,569	24,569	23,947	(622)	-2.53%
001.0100.511.5910	CONTINGENCY	-	-		10,000	10,000	10,000	-	0.00%
001.0100.511.8200	CONTRIBUTIONS AND DONATIONS	2,906	1,655	-43.05%	2,500	2,500	3,000	500	20.00%
Total City Council		\$ 290,166	\$ 228,364	-21.30%	\$ 278,415	\$ 278,415	\$ 377,726	\$ 99,311	35.67%

Full Time Employee Salaries

			Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
City Council										
0100	101210-004	Council Member	11/18/2010	25,269	26,027	0	26,027	4,287	17,588	33
0100	101210-003	Council Member	10/15/1992	25,269	26,027	0	26,027	4,287	19,071	33
0100	101210-002	Mayor	4/1/2004	27,567	28,394	0	28,394	4,676	19,079	35
0100	101250-001	Council Member	3/16/1989	25,269	26,027	0	26,027	4,287	19,071	33
0100	101210-001	Council Member	3/20/2008	25,269	26,027	0	26,027	4,287	19,071	33
				128,643	132,502	0	132,502	21,824	93,880	167
								(636)	(8,659)	(5)
ADJUSTED TOTALS								21,188	85,221	162

Reference : 757 Description : 001.0100 City Council Document

DEPT REQUEST : 001.0100.511.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	132,502.00
	Projected Salaries			
				Total : <u>132,502.00</u>

DEPT REQUEST : 001.0100.511.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,136.00
	Projected FICA @.0765			
				Total : <u>10,136.00</u>

DEPT REQUEST : 001.0100.511.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	21,188.00
	Projected retirement costs			
				Total : <u>21,188.00</u>

DEPT REQUEST : 001.0100.511.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	85,221.00
	Projected insurance costs			
				Total : <u>85,221.00</u>

DEPT REQUEST : 001.0100.511.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	162.00
	Projected WC costs			
				Total : <u>162.00</u>

DEPT REQUEST : 001.0100.511.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	75,000.00
	Professional services related to potential Inspector General audits and/or Ethics Commission inquiries			
				Total : <u>75,000.00</u>

DEPT REQUEST : 001.0100.511.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,725.00
	Palm Beach County Days \$75.00 pp = \$375.00 Florida League of Cities \$400.00 pp = \$2000.00 Host the Palm Beach County League of Cities = \$1,000.00 Northern Palm Beach Chamber of Commerce = \$250.00 Business Development Board quarterly events = \$55.00 per event x 4 = \$220.00 x 5 = \$1,100.00			
				Total : <u>4,725.00</u>

DEPT REQUEST : 001.0100.511.4010 TRAVEL AND PER PIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	7,845.00
	Palm Beach County Days, DoubleTree Hotel @ \$189.00 per night x 2 nights x 5 = \$1,890.00. Per diem \$40.00 per day x 2 x 5 = \$400.00. Estimated mileage 1200 x .51 x 5 = \$3,060.00. Florida League of Cities annual conference Westin			

Budget Preparation Document Edit List
CITY OF PALM BEACH GARDENS

Diplomat @ \$184.00 per night x 2 x 5 = \$1,840.00.
Per diem \$40.00 per day x 2 x 5 = 400.00.
Estimated mileage 100 x .51 x 5 = \$255.00.

Total : 7,845.00

DEPT REQUEST : 001.0100.511.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00

Business cards, name tags

Total : 500.00

DEPT REQUEST : 001.0100.511.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,500.00

Occasional dinner, water, snacks. Council photos, presentation materials i.e. plaques, keys to the city.

Total : 3,500.00

DEPT REQUEST : 001.0100.511.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	23,947.00

BDB = \$1000.00
Northern Palm Beach Chamber of Commerce = \$665.00
National League of Cities \$3,966.00
Florida League of Cities \$4,397.00
Palm Beach County League of Cities \$13,919.00

Total : 23,947.00

DEPT REQUEST : 001.0100.511.5910 CONTINGENCY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,000.00

Expenditures for unexpected emergencies

Total : 10,000.00

DEPT REQUEST : 001.0100.511.8200 CONTRIBUTIONS AND DONATIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,000.00

memorial contributions, plaques for board and committee members

Total : 3,000.00

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Fund 001 - General Fund

Administration		Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
001.0200.512.1210	SALARIES AND WAGES	362,792	372,443	2.66%	254,883	254,883	262,513	7,630	2.99%
001.0200.512.1410	OVERTIME	-	-		-	-	-	-	
001.0200.512.1540	LONGEVITY	1,200	1,200	0.00%	-	1,400	1,400	1,400	#DIV/0!
001.0200.512.1550	CONVERSION OF LEAVE	18,617	28,084	50.85%	20,972	20,972	20,972	-	0.00%
001.0200.512.1560	CAR ALLOWANCE	7,803	7,823	0.25%	6,600	6,600	7,800	1,200	18.18%
001.0200.512.2110	FICA TAXES	21,880	23,174	5.91%	21,608	21,608	22,390	783	3.62%
001.0200.512.2210	RETIREMENT CONTRIBUTIONS	81,022	84,620	4.44%	66,865	66,865	55,561	(11,304)	-16.91%
001.0200.512.2310	HEALTH AND LIFE INSURANCE	35,883	39,028	8.76%	35,022	35,022	35,194	172	0.49%
001.0200.512.2410	WORKERS COMPENSATION INSURANCE	772	943	22.08%	572	572	317	(255)	-44.58%
001.0200.512.3150	PROFESSIONAL SERVICES - OTHER	-	2,800		87,500	87,500	87,500	-	0.00%
001.0200.512.3710	SEMINAR & CONFERENCE	325	325	0.00%	1,000	1,000	1,000	-	0.00%
001.0200.512.3810	TRAINING & EDUCATION	-	30		100	100	100	-	0.00%
001.0200.512.3820	TUITION REIMBURSEMENT	-	825		-	-	-	-	
001.0200.512.4010	TRAVEL AND PER DIEM	1,413	426	-69.84%	1,500	1,500	1,500	-	0.00%
001.0200.512.4110	TELEPHONE	7,038	-	-100.00%	-	-	-	-	#DIV/0!
001.0200.512.4320	ELECTRICITY	-	-		-	-	-	-	
001.0200.512.4610	REPAIR & MAINTENANCE - VEHICLE	-	-		-	-	-	-	
001.0200.512.4710	PRINTING & BINDING	-	36		100	100	100	-	0.00%
001.0200.512.5200	MATERIALS & SUPPLIES	2,109	1,303	-38.22%	5,000	3,600	3,600	(1,400)	-28.00%
001.0200.512.5410	BOOKS AND SUBSCRIPTIONS	-	-		250	250	250	-	0.00%
001.0200.512.5420	MEMBERSHIPS AND DUES	2,007	2,040	1.64%	2,070	2,070	2,070	-	0.00%
001.0200.512.6400	EQUIPMENT	-	-		-	-	-	-	
Total Administration		\$ 542,862	\$ 565,100	4.10%	\$ 504,042	\$ 504,042	\$ 502,267	\$ (1,774)	-0.35%

Full Time Employee Salaries

			Adj. Svc Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
Administration											
0200	101050-001	Administrative Services Manager	6/4/2007	60,378	62,189	540	400	63,129	3,336	19,183	78
0200	101001-001	City Manager	2/5/2001	193,965	199,784	0	1,000	200,784	53,850	19,610	250
				<u>254,343</u>	<u>261,973</u>	<u>540</u>	<u>1,400</u>	<u>263,913</u>	<u>57,186</u>	<u>38,793</u>	<u>328</u>
ADJUSTED TOTALS									<u>(1,625)</u>	<u>(3,599)</u>	<u>(11)</u>
									<u>55,561</u>	<u>35,194</u>	<u>317</u>

Reference : 758

Description : 001.0200 Administration

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DEPT REQUEST : 001.0200.512.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	262,513.00
				Projected salaries plus phone stipend
				Total : 262,513.00

DEPT REQUEST : 001.0200.512.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,400.00
				Projected costs
				Total : 1,400.00

DEPT REQUEST : 001.0200.512.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	20,972.00
				conversion
				Total : 20,972.00

DEPT REQUEST : 001.0200.512.1560 CAR ALLOWANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	7,800.00
				Per City Manager's contract-was incorrectly entered last year.
				Total : 7,800.00

DEPT REQUEST : 001.0200.512.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	22,390.00
				Projected costs
				Total : 22,390.00

DEPT REQUEST : 001.0200.512.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	55,561.00
				Projected costs
				Total : 55,561.00

DEPT REQUEST : 001.0200.512.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	35,194.00
				Projected costs
				Total : 35,194.00

DEPT REQUEST : 001.0200.512.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	317.00
				Projected costs
				Total : 317.00

DEPT REQUEST : 001.0200.512.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	87,500.00
				For marketing and lobbying services
				Total : 87,500.00

DEPT REQUEST : 001.0200.512.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
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(1)	0.00		0.00	1,000.00
				CM-ICMA Registration
				CM-FCCMA Registration

Total : 1,000.00

DEPT REQUEST : 001.0200.512.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	100.00
				NPB Chamber breakfast/lunch meetings
				BDB meetings

Total : 100.00

DEPT REQUEST : 001.0200.512.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,500.00
				CM-ICMA Travel
				CM-FCCMA Travel

Total : 1,500.00

DEPT REQUEST : 001.0200.512.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	100.00
				For business cards, reports

Total : 100.00

DEPT REQUEST : 001.0200.512.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,600.00
				General office supplies; printer cartridges

Total : 3,600.00

DEPT REQUEST : 001.0200.512.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	250.00
				Newspaper subscription-Palm Beach Post

Total : 250.00

DEPT REQUEST : 001.0200.512.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,070.00
				CM-ICMA
				CM-FCCMA
				CM-PBCCMA

Total : 2,070.00

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
Fund 001 - General Fund								
Public Relations								
001.0250.512.1210	SALARIES AND WAGES	73,936	76,421	3.36%	-	-	-	-
001.0250.512.1410	OVERTIME	-	-		-	-	-	-
001.0250.512.1540	LONGEVITY	300	-	-100.00%	-	-	-	-
001.0250.512.1550	CONVERSION OF LEAVE	-	9,129		-	-	-	-
001.0250.512.2110	FICA TAXES	5,494	6,437	17.15%	-	-	-	-
001.0250.512.2210	RETIREMENT CONTRIBUTIONS	7,280	5,023	-31.01%	-	-	-	-
001.0250.512.2310	HEALTH AND LIFE INSURANCE	14,852	15,189	2.27%	-	-	-	-
001.0250.512.2410	WORKERS COMPENSATION INSURANCE	140	198	41.88%	-	-	-	-
001.0250.512.3150	PROFESSIONAL SERVICES - OTHER	4,963	5,048	1.72%	-	-	-	-
001.0250.512.3710	SEMINAR & CONFERENCE	45	179	297.78%	-	-	-	-
001.0250.512.3810	TRAINING & EDUCATION	-	-		-	-	-	-
001.0250.512.4010	TRAVEL AND PER DIEM	-	-		-	-	-	-
001.0250.512.4110	TELEPHONE	47	-	-100.00%	-	-	-	-
001.0250.512.4120	POSTAGE AND FREIGHT CHARGES	30	-	-100.00%	-	-	-	-
001.0250.512.4420	EQUIPMENT RENTAL	-	-		-	-	-	-
001.0250.512.4710	PRINTING & BINDING	-	-		-	-	-	-
001.0250.512.4800	COMMUNITY PROMOTION	1,475	-	-100.00%	-	-	-	-
001.0250.512.5200	MATERIALS & SUPPLIES	230	10	-95.66%	-	-	-	-
001.0250.512.5294	UNIFORMS AND LEATHER GOODS	-	-		-	-	-	-
001.0250.512.5410	BOOKS AND SUBSCRIPTIONS	190	214	12.60%	-	-	-	-
001.0250.512.5420	MEMBERSHIPS AND DUES	700	315	-55.00%	-	-	-	-
Total Public Relations		\$ 109,683	\$ 118,163	7.73%	\$ -	\$ -	\$ -	-

FY 2011 Public Relations division eliminated

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Fund 001 - General Fund

Information Technology

001.0220.512.1210	SALARIES AND WAGES	426,379	390,761	-8.35%	377,756	377,756	505,885	128,129	33.92%
001.0220.512.1310	PART TIME SALARIES	-	9,795		20,000	20,000	20,000	-	
001.0220.512.1410	OVERTIME	6,306	4,911	-22.12%	15,000	15,000	15,000	-	0.00%
001.0220.512.1510	INCENTIVE PAY	3,009	2,783	-7.52%	4,000	4,000	4,000	-	0.00%
001.0220.512.1540	LONGEVITY	3,400	3,600	5.88%	-	4,100	5,200	5,200	#DIV/0!
001.0220.512.1550	CONVERSION OF LEAVE	15,381	27,506	78.84%	20,000	20,000	23,000	3,000	15.00%
001.0220.512.1560	CAR ALLOWANCE	3,001	3,009	0.25%	3,000	3,000	3,000	-	0.00%
001.0220.512.2110	FICA TAXES	33,929	32,297	-4.81%	33,641	33,641	44,071	10,429	31.00%
001.0220.512.2210	RETIREMENT CONTRIBUTIONS	47,440	45,511	-4.07%	44,798	44,798	30,642	(14,156)	-31.60%
001.0220.512.2310	HEALTH AND LIFE INSURANCE	60,999	74,325	21.85%	76,133	76,133	99,168	23,035	30.26%
001.0220.512.2410	WORKERS COMPENSATION INSURANCE	793	1,142	44.15%	847	847	618	(229)	-27.04%
001.0220.512.3150	PROFESSIONAL SERVICES - OTHER	22,118	16,331	-26.17%	25,625	25,625	36,800	11,175	43.61%
001.0220.512.3710	SEMINAR & CONFERENCE	1,020	275	-73.04%	1,750	1,750	1,750	-	0.00%
001.0220.512.3810	TRAINING & EDUCATION	30,056	14,602	-51.42%	21,000	21,000	21,000	-	0.00%
001.0220.512.3820	TUITION REIMBURSEMENT	2,656	-	-100.00%	-	-	-	-	#DIV/0!
001.0220.512.4010	TRAVEL AND PER DIEM	9,640	6,754	-29.93%	8,000	8,000	8,000	-	0.00%
001.0220.512.4110	TELEPHONE	2,397	1,405	-41.39%	-	-	-	-	#DIV/0!
001.0220.512.4420	EQUIPMENT RENTAL	80,440	73,546	-8.57%	83,528	83,528	84,908	1,380	1.65%
001.0220.512.4600	REPAIR & MAINTENANCE	170	1,332	683.62%	5,000	5,000	7,500	2,500	50.00%
001.0220.512.4610	REPAIR & MAINTENANCE - VEHICLE	5,343	3,536	-33.82%	3,536	3,536	3,836	300	8.48%
001.0220.512.4650	MAINTENANCE CONTRACTS	258,747	243,045	-6.07%	264,600	264,600	296,202	31,602	11.94%
001.0220.512.5200	MATERIALS & SUPPLIES	2,260	7,282	222.22%	1,750	1,750	1,750	-	0.00%
001.0220.512.5210	MATERIALS & SUPPLIES-SOFT	2,780	3,860	38.83%	3,100	3,100	-	(3,100)	-100.00%
001.0220.512.5240	SMALL TOOLS AND EQUIPMENT	68,069	105,826	55.47%	106,825	106,825	112,325	5,500	5.15%
001.0220.512.5260	NON CAPITAL EQUIP - HARDWARE & SOFTWARE	29,222	-	-100.00%	-	-	-	-	
001.0220.512.5410	BOOKS AND SUBSCRIPTIONS	363	542	49.11%	750	750	750	-	0.00%
001.0220.512.5420	MEMBERSHIPS AND DUES	210	156	-25.55%	400	400	200	(200)	-50.00%
001.0220.512.6400	EQUIPMENT	2,450	25,247	930.49%	50,000	50,000	10,000	(40,000)	
001.0220.512.6410	CAPITAL EQUIPMENT - VEHICLE	-	-		-	-	-	-	
001.0220.512.6420	CONTROLLED CAPITAL - TYPE PROPERTY	31,244	20,043	-35.85%	59,300	60,781	40,700	(18,600)	-31.37%
001.0220.512.6440	CAPITAL EQUIPMENT HARDWARE	19,230	8,801	-54.23%	56,275	56,275	50,000	(6,275)	-11.15%
001.0220.512.6450	CAPITAL EQUIPMENT SOFTWARE	35,157	7,625	-78.31%	46,880	48,553	120,000	73,120	
Total Information Technology		\$ 1,204,208	\$ 1,135,848	-5.68%	\$ 1,333,494	\$ 1,340,748	\$ 1,546,305	\$ 212,810	15.96%

Full Time Employee Salaries

		Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012	
Information Technology											
0220	303151-001	MIS Technician	9/5/2006	44,774	46,117		500	46,617	2,485	9,912	58
0220	303127-001	Software Systems Manager	7/6/2004	76,653	76,653	540	700	77,893	4,123	17,745	96
0220	303001-001	Info Systems Administrator	1/28/2002	111,292	114,631	540	900	116,071	10,190	19,346	143
0220	303128-001	IT Operations Manager	11/15/1999	85,195	85,195	540	1,100	86,835	4,600	19,255	106
0220	909120-001	Network Manager	1/13/2003	70,464	72,578		800	73,378	3,911	17,733	91
0220	908130-001	Network Specialist	9/15/2008	48,339	49,789		300	50,089	2,670	7,588	62
0220	303140-001	Senior Server Specialist	3/18/2002	58,762	58,762	540	900	60,202	3,180	17,690	73
				495,479	503,725	2,160	5,200	511,085	31,159	109,269	629
									(517)	(10,101)	(11)
ADJUSTED TOTALS									30,642	99,168	618

Reference : 761

Description : 001.0220 Information Technolog

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DEPT REQUEST : 001.0220.512.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	505,885.00
			Projected costs	
Total :				505,885.00

DEPT REQUEST : 001.0220.512.1310 PART TIME SALARIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	20,000.00
			Part Time Salary	
Total :				20,000.00

DEPT REQUEST : 001.0220.512.1410 OVERTIME

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	15,000.00
			Overtime	
Total :				15,000.00

DEPT REQUEST : 001.0220.512.1510 INCENTIVE PAY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,000.00
			Certification Pay	
Total :				4,000.00

DEPT REQUEST : 001.0220.512.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	5,200.00
			Projected costs	
Total :				5,200.00

DEPT REQUEST : 001.0220.512.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	23,000.00
			Projected costs	
Total :				23,000.00

DEPT REQUEST : 001.0220.512.1560 CAR ALLOWANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,000.00
			Projected costs	
Total :				3,000.00

DEPT REQUEST : 001.0220.512.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	44,071.00
			Projected costs	
Total :				44,071.00

DEPT REQUEST : 001.0220.512.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	30,642.00
			Projected costs	
Total :				30,642.00

DEPT REQUEST : 001.0220.512.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	99,168.00

Projected costs

Total : 99,168.00

DEPT REQUEST : 001.0220.512.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	618.00

Projected costs

Total : 618.00

DEPT REQUEST : 001.0220.512.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00	yr	7,000.00	7,000.00
	Website Hosting			
(2)	1.00	1	10,000.00	10,000.00
	Annual security audit			
(3)	1.00	yr	3,000.00	3,000.00
	Comcast Cable TV and Internet			
(4)	1.00	yr	13,800.00	13,800.00
	100 mb Internet service (CH, PD, Fire, BRRC, PW, Rside, LSide)			
	10 mb WiMAX service (Tennis, Fire 4)			
	10 mb Metro Ethernet service for Fire 2, 3, 5			
(5)	1.00	yr	3,000.00	3,000.00
	Email archiving service			

Total : 36,800.00

DEPT REQUEST : 001.0220.512.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		500.00	500.00
	FLGISA Conference - IT Administrator			
(2)	1.00		625.00	625.00
	Eden Conference - Systems Manager			
(3)	1.00		625.00	625.00
	C-Drive Storage Conference - Operations Manager			

Total : 1,750.00

DEPT REQUEST : 001.0220.512.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		2,500.00	2,500.00
	IT Administrator - Project Management			
(2)	1.00		2,500.00	2,500.00
	IT Operations Manager - Storage/Virtualizaion			
(3)	1.00		2,500.00	2,500.00
	Software Systems Manager - Database			
(4)	1.00		2,500.00	2,500.00
	Network Manager - Cisco			
(5)	1.00		2,500.00	2,500.00
	Senior Server Specialist - MS Coursework/Virtualizaion			
(6)	1.00		2,500.00	2,500.00
	Network Specialist - MS Coursework			
(7)	1.00		2,500.00	2,500.00
	MIS Technician - MS Coursework			
(8)	1.00		1,000.00	1,000.00
	Certification testing reimbursement			
(9)	1.00		2,500.00	2,500.00
	Employee basic computer training at PBCC			

Total : 21,000.00

DEPT REQUEST : 001.0220.512.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		8,000.00	8,000.00
			Travel Expenses associated with conference and training	
			Total :	<u>8,000.00</u>

DEPT REQUEST : 001.0220.512.4420 EQUIPMENT RENTAL

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	12.00	mo	278.00	3,336.00
			Human Resources: Ricoh copier	
(2)	12.00	mo	567.00	6,804.00
			Growth Managment/City Clerk: Ricoh copier	
(3)	12.00	mo	278.00	3,336.00
			Admin/Finance/CS: Ricoh copier	
(4)	12.00	mo	278.00	3,336.00
			Police Records: Ricoh copier	
(5)	12.00	mo	567.00	6,804.00
			BRRC: Ricoh copier	
(6)	12.00	mo	278.00	3,336.00
			Building/Code: Ricoh	
(7)	12.00	mo	135.00	1,620.00
			Parks: Ricoh copier	
(8)	12.00	mo	237.00	2,844.00
			Police Chief: Ricoh	
(9)	12.00	mo	241.00	2,892.00
			Public Works: Ricoh copier	
(10)	12.00	mo	237.00	2,844.00
			Fire Station 1: Ricoh copier	
(11)	12.00	mo	278.00	3,336.00
			Police Detectives: Ricoh copier	
(12)	12.00	mo	237.00	2,844.00
			Police Reports: Ricoh copier	
(13)	12.00	mo	278.00	3,336.00
			Riverside: Ricoh copier	
(14)	12.00	mo	135.00	1,620.00
			Golf: Ricoh copier	
(15)	12.00	mo	135.00	1,620.00
			Health Center : Ricoh copier	
(16)	1.00		20,000.00	20,000.00
			1 yr of black and white copies	
(17)	1.00	yr	15,000.00	15,000.00
			1 yr color copies	
			Total :	<u>84,908.00</u>

DEPT REQUEST : 001.0220.512.4600 REPAIR AND MAINTENANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00	yr	7,500.00	7,500.00
			repairs for all equipment not under warranty	
			Total :	<u>7,500.00</u>

DEPT REQUEST : 001.0220.512.4610 REPAIRS & MAINTENANCE - VEHICLE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00	yr	3,836.00	3,836.00
			Ford Escape	
			Total :	<u>3,836.00</u>

DEPT REQUEST : 001.0220.512.4650 MAINTENANCE CONTRACTS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
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(1)	1.00	yr	7,000.00	7,000.00
				24/7 parts support for core network switching equipment
(2)	1.00	yr	16,888.00	16,888.00
				Hardware support for Compellent Storage Area Network
(3)	1.00	yr	1,750.00	1,750.00
				1 yr support Dominion KVM
(4)	1.00	yr	1,440.00	1,440.00
				1 year extention of support on 3 yr old servers
(5)	1.00	yr	8,000.00	8,000.00
				4 yr support for laptops purchased in FY11
(6)	1.00	yr	1,300.00	1,300.00
				Plotter support
(7)	1.00	yr	4,500.00	4,500.00
				(9) Kronos Time and Attendance clocks support
(8)	1.00	yr	6,240.00	6,240.00
				1 yr Watchguard Firewall support
(9)	1.00	yr	583.00	583.00
				(6) Adobe Photoshop
(10)	1.00	yr	10,550.00	10,550.00
				ArcView software support
(11)	1.00	yr	300.00	300.00
				Backup Exec Windows Server (3): backup/disaster recover software support
(12)	1.00	yr	1,900.00	1,900.00
				Backup Exec AWS (25): backup/disaster recover software support
(13)	1.00	yr	127.00	127.00
				Backup Exec SharePoint (1)
(14)	1.00	yr	127.00	127.00
				Backup Exec Mail Server (1): backup/disaster recover software support
(15)	1.00	yr	1,300.00	1,300.00
				Blackberry software support
(16)	1.00	yr	1,309.00	1,309.00
				Burst Internet auditing software
(17)	1.00	yr	16,500.00	16,500.00
				CCG Fleet Maintenance ASP (cloud service)
(18)	1.00		23,147.00	23,147.00
				Compellent Storage Area Network software support
(19)	1.00	yr	85,000.00	85,000.00
				Eden Systems software support
(20)	1.00	yr	3,000.00	3,000.00
				Energy Management System support
(21)	1.00	yr	1,100.00	1,100.00
				Fuel Master support
(22)	1.00	yr	1,200.00	1,200.00
				Fire Programs support
(23)	1.00	yr	599.00	599.00
				IP monitor support
(24)	1.00	yr	4,500.00	4,500.00
				Kronos software support
(25)	1.00	yr	12,750.00	12,750.00
				LaserFiche software support
(26)	1.00	yr	8,500.00	8,500.00
				MS Enterprise License Agreement SA
(27)	1.00	yr	683.00	683.00

(28)	Pay Flow Pro credit card processor (RecTrac)	1.00	yr	1,500.00	1,500.00
(29)	PowerDMS policy management software support	1.00	yr	5,000.00	5,000.00
(30)	Qscend website software support	1.00	yr	16,000.00	16,000.00
(31)	TeleStaff and WebStaff scheduling software support	1.00	yr	4,176.00	4,176.00
(32)	Trend Antivirus support	1.00	yr	3,021.00	3,021.00
(33)	TrackIt helpdesk software support	1.00	yr	8,500.00	8,500.00
(34)	(5) VMware server virtualization software support	1.00	yr	1,045.00	1,045.00
(35)	Verisign credit card verification service	1.00	yr	8,200.00	8,200.00
(36)	Vermont Systems Recreation Activity and Park Maintenance software program support	1.00	yr	1,600.00	1,600.00
(37)	License Plate Reader software support	1.00	yr	400.00	400.00
(38)	FTO Adore Training software support	1.00	yr	15,040.00	15,040.00
(39)	AFIS (finger print) software support	1.00	yr	300.00	300.00
(40)	ACTRAC CFA Police accreditation software support	1.00	yr	1,500.00	1,500.00
(41)	Intelitech software support	1.00	yr	1,770.00	1,770.00
(42)	Crossmatch software support	1.00	yr	2,000.00	2,000.00
(43)	CACE-L Police accreditation software upgrade	1.00	yr	2,300.00	2,300.00
(44)	On Target (Police JTA) software support	1.00	yr	1,137.00	1,137.00
(45)	Guidence Software Upgrade and PLSP (forensics)	1.00	yr	1,000.00	1,000.00
(46)	Cellebrite Universal Foresnic Device support	1.00	yr	370.00	370.00
(47)	Paraben software support (forensics)	1.00	yr	300.00	300.00
(48)	Training Officer software support	1.00	yr	750.00	750.00
	Roxio and ABBY scan upgrades				

Total : 296,202.00

DEPT REQUEST : 001.0220.512.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	750.00
				Office Supplies
(2)	0.00		0.00	500.00
				Shipping
(3)	0.00		0.00	500.00
				Re-writable media

Total : 1,750.00

DEPT REQUEST : 001.0220.512.5240 SMALL TOOLS AND EQUIPMENT

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	47.00	ea	1,000.00	47,000.00

	Workstation Replacement: replace 5 yr old computers			
(2)	1.00	yr	5,000.00	5,000.00
	peripheral (HDD, CDROM, DVD, video and sound cards)			
(3)	1.00	yr	4,000.00	4,000.00
	network cabling, cards, etc			
(4)	25.00	ea	75.00	1,875.00
	replacement of UPS batteries			
(5)	39.00	ea	50.00	1,950.00
	A/C car adapters for new laptops (MDTs in Police, Building, and Code vehicles)			
(6)	1.00	yr	1,000.00	1,000.00
	additional memory for old (4 yrs +) computers			
(7)	1.00	yr	6,000.00	6,000.00
	toner for printers			
(8)	1.00	yr	500.00	500.00
	staples for copiers			
(9)	0.00		0.00	40,000.00
	(29) PD mobiles on 4 yr replacement schedule (11) City mobiles on 5 yr replacement schedule			
(10)	1.00	yr	3,000.00	3,000.00
	vehicle printer replacement and peripherals			
(11)	1.00	yr	1,500.00	1,500.00
	MDT battery replacement			
(12)	1.00	yr	500.00	500.00
	network tools			
			Total :	<u>112,325.00</u>

DEPT REQUEST : 001.0220.512.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	750.00
	Books and Manuals			
			Total :	<u>750.00</u>

DEPT REQUEST : 001.0220.512.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	200.00
	FLGISA			
			Total :	<u>200.00</u>

DEPT REQUEST : 001.0220.512.6400 EQUIPMENT

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,000.00
	installation of WiMax tower at PBG Golf Course			
			Total :	<u>10,000.00</u>

DEPT REQUEST : 001.0220.512.6420 CONTROLLED CAPITAL-TYPE PROPERTY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	7.00	ea	2,000.00	14,000.00
	replace 5 year old laserjet multi-function printers			
(2)	1.00	yr	3,200.00	3,200.00
	replace access badge printers as necessary			
(3)	1.00	yr	12,000.00	12,000.00
	replace network switches, routers, etc as needed			
(4)	1.00	yr	5,000.00	5,000.00
	replaced Kodak scanners as needed			
(5)	1.00	yr	2,500.00	2,500.00
	replace video projectors as needed			

Budget Preparation Document Edit List
CITY OF PALM BEACH GARDENS

(6)	1.00	yr	4,000.00	4,000.00
	replace biometric time clock readers as necessary			

Total : 40,700.00

DEPT REQUEST : 001.0220.512.6440 CAPITAL COMPUTER HARDWARE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	2.00		5,000.00	10,000.00
	replace 5 yr old servers			
(2)	1.00		15,000.00	15,000.00
	additional digital storage space			
(3)	1.00	yr	25,000.00	25,000.00
	phase 1 of a 5 yr replacement plan to replace and upgrade audio visual equipment in the Council Chambers			

Total : 50,000.00

DEPT REQUEST : 001.0220.512.6450 CAPITAL EQUIPMENT SOFTWARE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	120,000.00
	Microsoft Enterprise Software License Agreement			

Total : 120,000.00

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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Fund 001 - General Fund

City Clerk

001.0230.512.1210	SALARIES AND WAGES	354,733	238,082	-32.88%	237,440	237,440	244,531	7,091	2.99%
001.0230.512.1410	OVERTIME	2,346	238	-89.87%	-	-	-	-	#DIV/0!
001.0230.512.1540	LONGEVITY	6,000	4,200	-30.00%	-	4,600	4,600	4,600	#DIV/0!
001.0230.512.1550	CONVERSION OF LEAVE	38,603	20,885	-45.90%	9,091	9,091	9,091	-	0.00%
001.0230.512.1560	CAR ALLOWANCE	-	-	-	-	-	-	-	-
001.0230.512.2110	FICA TAXES	29,899	19,634	-34.33%	18,860	18,860	19,754	894	4.74%
001.0230.512.2210	RETIREMENT CONTRIBUTIONS	40,545	29,958	-26.11%	28,903	28,903	16,077	(12,826)	-44.38%
001.0230.512.2310	HEALTH AND LIFE INSURANCE	71,963	51,717	-28.13%	58,581	58,581	58,558	(23)	-0.04%
001.0230.512.2410	WORKERS COMPENSATION INSURANCE	638	634	-0.60%	531	531	296	(235)	-44.26%
001.0230.512.3150	PROFESSIONAL SERVICES - OTHER	3,589	7,431	107.03%	30,000	25,400	25,000	(5,000)	-16.67%
001.0230.512.3710	SEMINAR & CONFERENCE	469	544	16.02%	1,220	1,220	1,640	420	34.43%
001.0230.512.3810	TRAINING & EDUCATION	-	170	-	600	600	600	-	0.00%
001.0230.512.3820	TUITION REIMBURSEMENT	-	-	-	-	-	-	-	-
001.0230.512.4010	TRAVEL AND PER DIEM	1,630	(143)	-108.78%	1,681	1,681	2,229	548	32.60%
001.0230.512.4110	TELEPHONE	702	-	-100.00%	-	-	-	-	-
001.0230.512.4600	REPAIR & MAINTENANCE	-	-	-	750	750	750	-	0.00%
001.0230.512.4610	REPAIR & MAINTENANCE - VEHICLE	7,065	1,450	-79.48%	-	-	-	-	#DIV/0!
001.0230.512.4710	PRINTING & BINDING	36	-	-100.00%	300	300	300	-	0.00%
001.0230.512.4910	ADVERTISING	-	-	-	-	-	-	-	-
001.0230.512.4920	RECORDING FEES	-	-	-	1,000	1,000	1,000	-	0.00%
001.0230.512.5200	MATERIALS & SUPPLIES	11,288	8,819	-21.88%	9,000	9,000	8,000	(1,000)	-11.11%
001.0230.512.5295	ELECTION EXPENSES	-	49,068	-	65,000	65,000	-	(65,000)	-
001.0230.512.5410	BOOKS AND SUBSCRIPTIONS	47	25	-47.09%	75	75	75	-	0.00%
001.0230.512.5420	MEMBERSHIPS AND DUES	340	390	14.71%	520	520	560	40	7.69%
001.0230.512.6400	EQUIPMENT	-	5,840	-	-	-	-	-	-
001.0230.512.6420	CONTROLLED CAPITAL - TYPE PROPERTY	-	-	-	-	-	-	-	-
Total City Clerk		\$ 569,894	\$ 438,940	-22.98%	\$ 463,552	\$ 463,552	\$ 393,061	\$ (70,491)	-15.21%

Full Time Employee Salaries

			Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
City Clerk's Office											
0230	202100-001	Deputy City Clerk	7/30/2001	55,923	57,601	540	1,000	59,141	3,123	19,169	72
0230	200541-001	Admin. Specialist II	1/27/1993	46,857	48,263		1,800	50,063	2,668	17,657	60
0230	202001-001	City Clerk	4/19/1999	90,737	93,459	540	1,200	95,199	8,349	17,797	117
0230	202120-001	Municipal Services Coordinator	1/10/2005	42,843	44,128		600	44,728	2,384	9,906	55
				236,360	243,451	1,080	4,600	249,131	16,524	64,529	304
									(447)	(5,971)	(8)
ADJUSTED TOTALS									16,077	58,558	296

Reference : 762

Description : 001.0230 City Clerk

Documen

DEPT REQUEST : 001.0230.512.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	244,531.00
			Projected costs	
Total :				244,531.00

DEPT REQUEST : 001.0230.512.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,600.00
			Projected costs	
Total :				4,600.00

DEPT REQUEST : 001.0230.512.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	9,091.00
			Cost for City Clerk, Deputy City Clerk, Municipal Services Coordinator and Administrative Specialist II	
Total :				9,091.00

DEPT REQUEST : 001.0230.512.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	19,754.00
			Projected FICA taxes	
Total :				19,754.00

DEPT REQUEST : 001.0230.512.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	16,077.00
			Projected costs	
Total :				16,077.00

DEPT REQUEST : 001.0230.512.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	58,558.00
			Projected costs	
Total :				58,558.00

DEPT REQUEST : 001.0230.512.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	296.00
			Projected costs	
Total :				296.00

DEPT REQUEST : 001.0230.512.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	25,000.00
			Municipal Code internet access fee = 550.00 codification of ordinances = 24,450	
Total :				25,000.00

DEPT REQUEST : 001.0230.512.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,640.00
			FACC/IIMC mini academy 3 per year at \$60.00 x 2 attendees = 360.00 Host the PBCMCA luncheon = 500.00 2012 Summer Academy City Clerk and Deputy City	

Clerk -- 195.00 each = 390
2011 Fall Academy City Clerk and Deputy City
Clerk -- \$195.00 each = #390.00.

Total : 1,640.00

DEPT REQUEST : 001.0230.512.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	600.00

Webinars \$50.00 x 6 per year x 2 attendees

Total : 600.00

DEPT REQUEST : 001.0230.512.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,229.00

2012 Summer Academy
Hotel \$139.00 per night x 3 x 2 = \$834.00. Per diem dinner @ 20.00 x 3 x 2 = \$120.00. Lunch @ 12.00 x 3 x 2 = \$72.00. Breakfast @ \$8.00 x 3 x 2 = \$48.00. Estimated mileage Clerk 500 rt = \$255.00 Estimated mileage Deputy City Clerk 482 rt = \$245.82
2011 Fall Academy Hotel \$120.00 per night x 3 = \$360.00. Per diem dinner @ 20.00 x 3 = \$60.00. Per diem lunch @ \$12.00 x 3 = \$36.00. Per diem breakfast @ \$8.00 x 3 = \$24.00. Estimated mileage 342 rt x .51 = \$174.42

Total : 2,229.00

DEPT REQUEST : 001.0230.512.4600 REPAIR AND MAINTENANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	750.00

General repair and maintenance of departmental ink jet printers

Total : 750.00

DEPT REQUEST : 001.0230.512.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	300.00

Business cards

Total : 300.00

DEPT REQUEST : 001.0230.512.4920 RECORDING FEES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00

Recording documents with the County

Total : 1,000.00

DEPT REQUEST : 001.0230.512.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	8,000.00

Office supplies, DVD's, CD's, ink jet cartridges, calendars, batteries, flags for all city buildings including service flags, divided costs for copy paper for the first floor

Total : 8,000.00

DEPT REQUEST : 001.0230.512.5295 ELECTION EXPENSES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	0.00

No election scheduled in 2012.

Total : 0.00

DEPT REQUEST : 001.0230.512.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	75.00
Government in the Sunshine and Florida Public Records Law				
Total :				<u>75.00</u>

DEPT REQUEST : 001.0230.512.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	560.00
FACC @ \$125.00 x 2 = \$250.00 IIMC @ \$175.00 for Clerk and \$75.00 for Deputy = \$250.00 PBCMCA @ 30.00 x 2 = \$60.00				
Total :				<u>560.00</u>

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
Fund 001 - General Fund								
Legal Services								
001.0240.514.1210	64,385	64,545	0.25%	64,372	64,372	66,303	1,931	3.00%
001.0240.514.1310	5,912	-	-100.00%	-	-	-	-	
001.0240.514.1540	600	700	16.67%	-	800	800	800	#DIV/0!
001.0240.514.1550	-	2,476		2,474	2,474	2,480	6	0.24%
001.0240.514.1560	-	-		-	-	-	-	
001.0240.514.2110	5,320	5,076	-4.58%	5,114	5,114	5,323	209	4.09%
001.0240.514.2210	6,412	6,836	6.62%	6,933	6,933	3,479	(3,454)	-49.82%
001.0240.514.2310	13,461	428	-96.82%	428	428	6,930	6,502	1519.16%
001.0240.514.2410	308	73	-76.32%	145	145	80	(65)	-44.83%
001.0240.514.3150	-	1,560		-	-	-	-	
001.0240.514.3160	359,831	254,865	-29.17%	250,000	250,000	250,000	-	0.00%
001.0240.514.3710	-	-		-	-	-	-	
001.0240.514.3810	-	-		-	-	-	-	
001.0240.514.4010	-	-		-	-	-	-	
001.0240.514.4110	-	-		-	-	-	-	#DIV/0!
001.0240.514.4710	-	36		-	-	-	-	
001.0240.514.5200	1,153	352	-69.44%	1,850	1,050	1,050	(800)	-43.24%
001.0240.514.5410	133	165	24.53%	250	250	250	-	
001.0240.514.5420	-	-		-	-	-	-	
Total Legal Services	\$ 457,514	\$ 337,113	-26.32%	\$ 331,566	\$ 331,566	\$ 336,695	\$ 5,129	1.55%

Full Time Employee Salaries

	Adj. Svc. Date	Annual Salary 9/30/2012	Annual Cost 9/30/2012	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
Legal								
0240 150800-001 Executive Legal Asst.	3/24/2003	64,372	66,303	800	67,103	3,577	7,640	83
		64,372	66,303	800	67,103	3,577	7,640	83
						(98)	(710)	(3)
ADJUSTED TOTALS						3,479	6,930	80

Reference : 768

Description : 001.0240 Legal

Documen

DEPT REQUEST : 001.0240.514.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	66,303.00
	Projected costs			
Total :				66,303.00

DEPT REQUEST : 001.0240.514.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	800.00
	Projected costs			
Total :				800.00

DEPT REQUEST : 001.0240.514.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,480.00
	80 hours			
Total :				2,480.00

DEPT REQUEST : 001.0240.514.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	5,323.00
	Projected costs			
Total :				5,323.00

DEPT REQUEST : 001.0240.514.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,479.00
	Projected costs			
Total :				3,479.00

DEPT REQUEST : 001.0240.514.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,930.00
	Projected costs			
Total :				6,930.00

DEPT REQUEST : 001.0240.514.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	80.00
	Projected costs			
Total :				80.00

DEPT REQUEST : 001.0240.514.3160 PROFESSIONAL SERVICES - LEGAL

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	250,000.00
	Contractual legal services (general, code)			
Total :				250,000.00

DEPT REQUEST : 001.0240.514.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,050.00
	General office supplies			
Total :				1,050.00

DEPT REQUEST : 001.0240.514.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	250.00

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Budget Preparation Document Edit List
CITY OF PALM BEACH GARDENS

Westlaw (books)

Total : _____ **250.00**

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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Fund 001 - General Fund

Engineering

001.0260.515.1210	SALARIES AND WAGES	85,848	176,063	105.09%	173,668	173,668	178,846	5,178	2.98%
001.0260.515.1310	PART TIME SALARIES	-	-		-	-	-	-	#DIV/0!
001.0260.515.1410	OVERTIME	-	-		-	-	-	-	#DIV/0!
001.0260.515.1540	LONGEVITY	-	-		-	800	800	800	
001.0260.515.1550	CONVERSION OF LEAVE	-	8,768		4,600	4,600	6,700	2,100	
001.0260.515.1560	CAR ALLOWANCE	-	160		3,000	3,000	3,000	-	
001.0260.515.2110	FICA TAXES	6,538	13,970	113.67%	13,638	13,638	14,485	847	6.21%
001.0260.515.2210	RETIREMENT CONTRIBUTIONS	8,410	17,065	102.92%	18,673	18,673	9,405	(9,268)	-49.63%
001.0260.515.2310	HEALTH AND LIFE INSURANCE	44,678	30,654	-31.39%	32,280	32,280	32,278	(2)	-0.01%
001.0260.515.2410	WORKERS COMPENSATION INSURANCE	717	532	-25.81%	2,356	2,356	2,062	(294)	-12.48%
001.0260.515.3150	PROFESSIONAL SERVICES - OTHER	16,498	4,304	-73.91%	40,000	40,000	10,000	(30,000)	-75.00%
001.0260.515.3710	SEMINAR & CONFERENCE	-	1,952		5,700	5,700	3,000	(2,700)	-47.37%
001.0260.515.3810	TRAINING & EDUCATION	-	495		3,700	3,700	1,900	(1,800)	-48.65%
001.0260.515.4010	TRAVEL AND PER DIEM	-	389		3,500	3,500	1,500	(2,000)	-57.14%
001.0260.515.4110	TELEPHONE	-	-		-	-	-	-	#DIV/0!
001.0260.515.4120	POSTAGE AND FREIGHT CHARGES	-	-		-	-	-	-	
001.0260.515.4420	EQUIPMENT RENTAL	-	-		1,000	1,000	1,000	-	0.00%
001.0260.515.4710	PRINTING & BINDING	288	140	-51.46%	1,000	1,000	500	(500)	-50.00%
001.0260.515.4800	COMMUNITY PROMOTION	-	-		-	-	-	-	
001.0260.515.4910	ADVERTISING	-	-		4,000	4,000	-	(4,000)	-100.00%
001.0260.515.5200	MATERIALS & SUPPLIES	1,281	2,483	93.87%	9,500	8,700	4,000	(5,500)	-57.89%
001.0260.515.5294	UNIFORMS AND LEATHER GOODS	-	-		1,200	1,200	400	(800)	-66.67%
001.0260.515.5410	BOOKS AND SUBSCRIPTIONS	-	164		1,200	1,200	800	(400)	-33.33%
001.0260.515.5420	MEMBERSHIPS AND DUES	-	439		1,700	1,700	1,000	(700)	-41.18%
Total Engineering		\$ 164,258	\$ 257,577	56.81%	\$ 320,715	\$ 320,715	\$ 271,676	\$ (49,039)	-15.29%

Full Time Employee Salaries

			Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
Engineering											
0260	141000-001	City Engineer	1/6/2003	119,260	122,838	540	800	124,178	6,590	17,888	2,051
0260	141205-001	Engineering Associate	5/18/2009	53,328	54,928	540	0	55,468	2,928	17,678	69
				172,588	177,766	1,080	800	179,646	9,518	35,566	2,120
									(113)	(3,288)	(58)
ADJUSTED TOTALS									9,405	32,278	2,062

Reference : 769

Description : 001.0260 Engineering

Documen

DEPT REQUEST : 001.0260.515.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	178,846.00
	Projected salaries			
Total :				178,846.00

DEPT REQUEST : 001.0260.515.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	800.00
	Projected costs			
Total :				800.00

DEPT REQUEST : 001.0260.515.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,700.00
	Projected Costs			
Total :				6,700.00

DEPT REQUEST : 001.0260.515.1560 CAR ALLOWANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,000.00
	Projected Costs			
Total :				3,000.00

DEPT REQUEST : 001.0260.515.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	14,485.00
	Projected Costs			
Total :				14,485.00

DEPT REQUEST : 001.0260.515.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	9,405.00
	Projected costs			
Total :				9,405.00

DEPT REQUEST : 001.0260.515.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	32,278.00
	Projected costs			
Total :				32,278.00

DEPT REQUEST : 001.0260.515.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,062.00
	Projected costs			
Total :				2,062.00

DEPT REQUEST : 001.0260.515.3150 PROFESSIONAL SERVICES-OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,000.00
	Professional Services to include consultants, engineers, architects, surveyors/mappers, etc. for various City projects			
Total :				10,000.00

DEPT REQUEST : 001.0260.515.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,000.00
	Construction/Engineering Conferences as required.			
	Total :			3,000.00

DEPT REQUEST : 001.0260.515.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,900.00
	Training/Education as required to maintain P.E. licensing.			
	Total :			1,900.00

DEPT REQUEST : 001.0260.515.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,500.00
	Construction/Engineering training as required			
	Total :			1,500.00

DEPT REQUEST : 001.0260.515.4420 EQUIPMENT RENTAL

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
	Engineering equipment rental			
	Total :			1,000.00

DEPT REQUEST : 001.0260.515.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00
	Business cards, flyers, project notices, etc.			
	Total :			500.00

DEPT REQUEST : 001.0260.515.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,000.00
	Materials/Office Supplies			
	Total :			4,000.00

DEPT REQUEST : 001.0260.515.5294 UNIFORMS AND LEATHER GOODS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	400.00
	Safety gear			
	Total :			400.00

DEPT REQUEST : 001.0260.515.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	800.00
	Engineering/Construction Related Books			
	Total :			800.00

DEPT REQUEST : 001.0260.515.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	2.00	ea	250.00	500.00
	BOA-American Society of Civil Engineers			
(2)	1.00	ea	300.00	300.00
	BOA-Florida Engineering Society			
(3)	0.00		0.00	200.00
	Other memberships/dues as needed			
	Total :			1,000.00

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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Fund 001 - General Fund

Human Resources

001.0300.513.1210	SALARIES AND WAGES	364,317	356,259	-2.21%	288,926	288,926	294,013	5,087	1.76%
001.0300.513.1310	PART TIME SALARIES	-	-		-	-	-	-	
001.0300.513.1410	OVERTIME	184	-	-100.00%	-	-	-	-	
001.0300.513.1540	LONGEVITY	1,100	1,900	72.73%	-	1,900	1,900	1,900	#DIV/0!
001.0300.513.1550	CONVERSION OF LEAVE	26,445	11,689	-55.80%	7,900	7,900	9,000	1,100	13.92%
001.0300.513.1560	CAR ALLOWANCE	-	-		-	-	-	-	
001.0300.513.2110	FICA TAXES	27,887	26,689	-4.29%	22,707	22,707	23,326	619	2.72%
001.0300.513.2210	RETIREMENT CONTRIBUTIONS	41,730	37,065	-11.18%	35,653	35,653	19,736	(15,917)	-44.64%
001.0300.513.2310	HEALTH AND LIFE INSURANCE	69,818	61,060	-12.54%	59,987	59,987	57,359	(2,628)	-4.38%
001.0300.513.2410	WORKERS COMPENSATION INSURANCE	1,000	953	-4.73%	651	651	360	(291)	-44.70%
001.0300.513.3120	PROFESSIONAL SERVICES - MEDICAL	24,520	25,848	5.42%	30,900	30,900	25,000	(5,900)	-19.09%
001.0300.513.3150	PROFESSIONAL SERVICES - OTHER	2,924	5,117	75.02%	23,000	23,000	40,000	17,000	73.91%
001.0300.513.3160	PROFESSIONAL SERVICES - LEGAL	153,883	84,336	-45.20%	93,000	93,000	97,000	4,000	4.30%
001.0300.513.3710	SEMINAR & CONFERENCE	75	481	541.00%	1,250	1,250	1,250	-	0.00%
001.0300.513.3810	TRAINING & EDUCATION	5,910	1,525	-74.20%	21,000	19,100	17,000	(4,000)	-19.05%
001.0300.513.3820	TUITION REIMBURSEMENT	-	-		-	-	-	-	
001.0300.513.4010	TRAVEL AND PER DIEM	-	498		1,500	1,500	1,500	-	0.00%
001.0300.513.4110	TELEPHONE	8,590	-	-100.00%	-	-	-	-	
001.0300.513.4310	WATER AND SEWER	-	-		-	-	-	-	
001.0300.513.4320	ELECTRICITY	-	-		-	-	-	-	
001.0300.513.4710	PRINTING & BINDING	78	603	673.40%	1,300	1,300	200	(1,100)	-84.62%
001.0300.513.4800	COMMUNITY PROMOTION	-	-		-	-	-	-	
001.0300.513.4910	ADVERTISING	6,003	3,173	-47.14%	10,000	10,000	5,000	(5,000)	-50.00%
001.0300.513.5110	OFFICE SUPPLIES	-	-		-	-	-	-	
001.0300.513.5200	MATERIALS & SUPPLIES	3,637	2,350	-35.37%	6,000	3,400	3,400	(2,600)	-43.33%
001.0300.513.5410	BOOKS AND SUBSCRIPTIONS	320	278	-13.01%	1,300	1,300	500	(800)	-61.54%
001.0300.513.5420	MEMBERSHIPS AND DUES	485	460	-5.15%	490	490	1,000	510	104.08%
Total Human Resources		\$ 738,906	\$ 620,286	-16.05%	\$ 605,564	\$ 602,964	\$ 597,544	\$ (8,020)	-1.32%

Full Time Employee Salaries

		Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
Human Resources									
0300	808120-003 HR Generalist	11/27/2006	60,275	62,083	400	62,483	3,330	17,700	78
0300	808127-001 HR Information Systems Analyst	11/10/2008	48,339	49,789	0	49,789	2,654	17,662	62
0300	808120-001 HR Generalist	8/21/2006	60,957	62,786	500	63,286	3,373	9,964	78
0300	808002-002 HR Administrator	4/30/2001	119,355	119,355	1,000	120,355	10,615	17,878	149
			288,926	294,013	1,900	295,913	19,972	63,204	367
							(236)	(5,845)	(7)
ADJUSTED TOTALS							19,736	57,359	360

Reference : 770

Description : 001.0300 HR

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DEPT REQUEST : 001.0300.513.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	294,013.00
	Projected salaries			
			Total :	<u>294,013.00</u>

DEPT REQUEST : 001.0300.513.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,900.00
	Projected costs			
			Total :	<u>1,900.00</u>

DEPT REQUEST : 001.0300.513.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	9,000.00
	projected costs			
			Total :	<u>9,000.00</u>

DEPT REQUEST : 001.0300.513.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	23,326.00
	Projected costs			
			Total :	<u>23,326.00</u>

DEPT REQUEST : 001.0300.513.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	19,736.00
	Projected costs			
			Total :	<u>19,736.00</u>

DEPT REQUEST : 001.0300.513.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	57,359.00
	Projected costs			
			Total :	<u>57,359.00</u>

DEPT REQUEST : 001.0300.513.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	360.00
	Projected costs			
			Total :	<u>360.00</u>

DEPT REQUEST : 001.0300.513.3120 PROFESSIONAL SERVICES - MEDICAL

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	25,000.00
	Pre-employment exams (physicals, psychologicals, drug screens for full time and part time employees and volunteers)			
	Drug Free Workplace (post accident, random, reasonable suspicion, and follow-up drug tests)			
	CDL drug and alcohol tests			
	Fitness for duty evaluations and examinations			
	Annual fire physicals			
	Employee Assistance Program			
	COBRA administration			
	AFLAC/Flex Spending administration			

Total : 25,000.00

DEPT REQUEST : 001.0300.513.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	40,000.00
Pre-employment backgrounds, polygraphs, FDLE criminal checks, fingerprint checks for Youth Enrichment Child Care Center, Driver's License checks. Projected costs for Compensation/Classification/Benefits Study (estimated \$25,000) Professional resources				

Total : 40,000.00

DEPT REQUEST : 001.0300.513.3160 PROFESSIONAL SERVICES - LEGAL

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	97,000.00
Projected Labor Counsel costs Collective bargaining (3 contracts) Pension bargaining Grievances and arbitrations Labor and employment issues				

Total : 97,000.00

DEPT REQUEST : 001.0300.513.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,250.00
FPPA Annual Training Conference (1 employee @ \$200) FPELRA Annual Training Conference (1 employee @ \$150) Local employment seminars EDEN Annual Training Conference (1 employee @ \$650)				

Total : 1,250.00

DEPT REQUEST : 001.0300.513.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	17,000.00
Supervisory training Professional training resources for legal compliance and ethics training				

Total : 17,000.00

DEPT REQUEST : 001.0300.513.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,500.00
FPPA Annual Training Conference FPELRA Annual Training Conference EDEN Annual Training Conference Local employment seminars				

Total : 1,500.00

DEPT REQUEST : 001.0300.513.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	200.00
business cards, reports				

Total : 200.00

DEPT REQUEST : 001.0300.513.4910 ADVERTISING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
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(1)	0.00		0.00		5,000.00
	job advertising				

Total : _____ **5,000.00**

DEPT REQUEST : 001.0300.513.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>		<u>Amount</u>
(1)	0.00		0.00		3,400.00
	office supplies				
	employee ID badge cards				
	document shredding service				
	Perfect Forms Software License fee (\$360)				

Total : _____ **3,400.00**

DEPT REQUEST : 001.0300.513.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>		<u>Amount</u>
(1)	0.00		0.00		500.00
	current employment law compliance publications				
	Government in the Sunshine Manual				

Total : _____ **500.00**

DEPT REQUEST : 001.0300.513.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>		<u>Amount</u>
(1)	0.00		0.00		1,000.00
	FPPA Agency Membership (4 professionals for total \$250)				
	FPELRA Agency Membership (\$240)				
	IPMA Annual Membership (\$150)				
	HR Association of Palm Beach County Membership				

Total : _____ **1,000.00**

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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Fund 001 - General Fund

Finance

001.0600.513.1210	SALARIES AND WAGES	668,141	638,803	-4.39%	637,088	637,088	652,439	15,351	2.41%
001.0600.513.1410	OVERTIME	-	-		-	-	-	-	
001.0600.513.1540	LONGEVITY	5,252	6,240	18.81%	-	7,100	7,100	7,100	#DIV/0!
001.0600.513.1550	CONVERSION OF LEAVE	26,315	14,836	-43.62%	10,000	10,000	10,000	-	0.00%
001.0600.513.1560	CAR ALLOWANCE	-	-		-	-	-	-	
001.0600.513.2110	FICA TAXES	48,689	46,674	-4.14%	49,502	49,502	51,220	1,718	3.47%
001.0600.513.2210	RETIREMENT CONTRIBUTIONS	73,997	71,298	-3.65%	73,873	73,873	39,252	(34,621)	-46.87%
001.0600.513.2310	HEALTH AND LIFE INSURANCE	90,265	112,403	24.53%	101,106	101,106	100,843	(263)	-0.26%
001.0600.513.2410	WORKERS COMPENSATION INSURANCE	1,202	1,866	55.21%	1,433	1,433	798	(635)	-44.31%
001.0600.513.3120	PROFESSIONAL SERVICES - MEDICAL	-	-		-	-	-	-	
001.0600.513.3150	PROFESSIONAL SERVICES - OTHER	55,943	3,644	-93.49%	-	-	-	-	
001.0600.513.3710	SEMINAR & CONFERENCE	1,248	2,644	111.86%	2,230	2,230	2,430	200	8.97%
001.0600.513.3810	TRAINING & EDUCATION	473	1,434	203.17%	2,920	2,920	2,800	(120)	-4.11%
001.0600.513.3820	TUITION REIMBURSEMENT	-	3,912		-	-	-	-	#DIV/0!
001.0600.513.4010	TRAVEL AND PER DIEM	5,131	5,967	16.28%	4,615	4,615	5,195	580	12.57%
001.0600.513.4110	TELEPHONE	206	1	-99.64%	-	-	-	-	
001.0600.513.4320	ELECTRICITY	-	-		-	-	-	-	
001.0600.513.4600	REPAIR & MAINTENANCE	-	-		-	-	-	-	
001.0600.513.4710	PRINTING & BINDING	3,493	2,060	-41.02%	2,500	2,500	2,000	(500)	-20.00%
001.0600.513.4901	MISCELLANEOUS EXPENSES	-	-		-	-	-	-	
001.0600.513.5200	MATERIALS & SUPPLIES	3,123	4,654	49.03%	7,415	4,915	4,500	(2,915)	-39.31%
001.0600.513.5410	BOOKS AND SUBSCRIPTIONS	91	61	-32.64%	-	-	-	-	
001.0600.513.5420	MEMBERSHIPS AND DUES	1,405	1,939	38.01%	2,295	2,295	2,485	190	8.28%
001.0600.513.6400	EQUIPMENT	-	-		-	-	-	-	
Total Finance		\$ 984,974	\$ 918,436	-6.76%	\$ 894,977	\$ 899,577	\$ 881,062	\$ (13,915)	-1.55%

Full Time Employee Salaries

			Adj. Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
Finance										
600	505100-001	Deputy Finance Administrator	11/19/2001	110,290	113,599	900	114,499	6,103	19,343	142
600	505120-001	Accounting Manager	5/1/2006	78,383	78,383	500	78,883	4,204	19,234	98
600	505001-001	Finance Adminstrator	8/6/2001	138,402	142,554	1,000	143,554	12,661	19,433	178
600	505129-001	Fiscal Coordinator	12/8/2003	46,059	47,441	700	48,141	2,566	375	59
600	505127-002	Accountant	8/7/2000	47,961	49,400	1,100	50,500	2,692	9,922	62
600	505126-001	Payroll Coordinator	9/30/2004	57,575	59,302	700	60,002	3,198	17,691	74
600	505125-001	Senior Accountant	7/26/2004	62,868	64,754	700	65,454	3,489	7,635	81
600	505127-003	Accountant	12/31/2003	47,031	47,031	700	47,731	2,544	9,915	59
600	505130-001	Risk Management Coordinator	10/7/2002	48,519	49,975	800	50,775	2,706	7,589	62
				637,088	652,439	7,100	659,539	40,163	111,137	815
								(911)	(10,294)	(17)
ADJUSTED TOTALS								39,252	100,843	798

Reference : 765

Description : 001.0600

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DEPT REQUEST : 001.0600.513.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	652,439.00
			Projected salaries	
			Total :	652,439.00

DEPT REQUEST : 001.0600.513.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	7,100.00
			Projected costs	
			Total :	7,100.00

DEPT REQUEST : 001.0600.513.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,000.00
			Projected costs	
			Total :	10,000.00

DEPT REQUEST : 001.0600.513.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	51,220.00
			Taxable wages x .0765	
			Total :	51,220.00

DEPT REQUEST : 001.0600.513.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	39,252.00
			Projected costs	
			Total :	39,252.00

DEPT REQUEST : 001.0600.513.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	100,843.00
			Projected costs	
			Total :	100,843.00

DEPT REQUEST : 001.0600.513.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	798.00
			Projected costs	
			Total :	798.00

DEPT REQUEST : 001.0600.513.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	870.00
			Florida Government Finance Officer's Association (FGFOA) Conference - 3 staff positions @ \$290 each to fulfill CPE requirements	
(2)	0.00		0.00	600.00
			FGFOA 1 day seminars - 6 staff positions to fulfill CPE requirements	
(3)	0.00		0.00	600.00
			FGFOA School of Governmental Finance - 3 staff positions @ \$200 each to fulfill CPE requirements	
(4)	0.00		0.00	360.00
			GFOA Seminar - Palm Beach County Chapter - 3 staff positions @ \$120 each. to fulfill CPE	

requirements

Total : 2,430.00

DEPT REQUEST : 001.0600.513.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,800.00

Miscellaneous staff training as needed

Total : 2,800.00

DEPT REQUEST : 001.0600.513.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,755.00

FGFOA Conference - 2 staff positions (5 nights @ \$145 night) \$1,450
1 staff positions comp
FGFOA SOGF - 3 staff positions (3 nights @ \$145 night) \$1,305

(2)	0.00		0.00	600.00
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Mileage FGFOA Conference -

(3)	0.00		0.00	1,000.00
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State Board of Director's Meetings - 1 staff position @ \$200 for 5 meetings

(4)	0.00		0.00	840.00
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per diem - training events - 21 days @ \$40

Total : 5,195.00

DEPT REQUEST : 001.0600.513.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,000.00

Printing of Annual Operating and Capital Budget

Total : 2,000.00

DEPT REQUEST : 001.0600.513.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,500.00

Misc office supplies < \$1,000
Misc safety training supplies

(2)	0.00		0.00	2,000.00
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Accounts payable and payroll check stock

Total : 4,500.00

DEPT REQUEST : 001.0600.513.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	75.00

FGFOA - 3 staff positions

(2)	0.00		0.00	240.00
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FICPA - 1 staff member

(3)	0.00		0.00	205.00
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AICPA - 1 staff member

(4)	0.00		0.00	100.00
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FGFOA - PBC Chapter - 4 staff members

(5)	0.00		0.00	595.00
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GFOA - Based on population includes 3 staff members

(6)	0.00		0.00	220.00
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American Payroll Association - 1 staff member

(7)	0.00		0.00	45.00
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Prima - 1 staff member

(8)	0.00		0.00	75.00
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Palm Beach Treasure Coast Payroll Association - 1

(9)	staff member			
	0.00	0.00		930.00
	GFOA Budget and CAFR award application fees			
			Total :	<u>2,485.00</u>

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease	
Fund 001 - General Fund									
General Services									
001.0900.519.2210	RETIREMENT CONTRIBUTIONS	60,503	77,437	27.99%	125,273	62,541	62,541	(62,732)	-50.08%
001.0900.519.2320	DENTAL INSURANCE	372,945	262,945	-29.49%	289,239	289,239	308,040	18,801	6.50%
001.0900.519.2410	WORKERS COMPENSATION INSURANCE	-	-		-	-	-	-	
001.0900.519.2420	WORKERS COMPENSATION DEDUCTIBLES	214,112	140,523	-34.37%	225,000	225,000	175,000	(50,000)	-22.22%
001.0900.519.2510	UNEMPLOYMENT COMPENSATION	54,374	101,907	87.42%	100,000	100,000	60,000	(40,000)	-40.00%
001.0900.519.3150	PROFESSIONAL SERVICES - OTHER	25,039	50,299	100.88%	85,000	164,540	134,411	49,411	58.13%
001.0900.519.3210	ACCOUNTING AND AUDITING	74,100	74,560	0.62%	85,770	85,770	77,305	(8,465)	-9.87%
001.0900.519.3406	BANKING CHARGES	131,511	142,392	8.27%	135,000	135,000	146,000	11,000	8.15%
001.0900.519.3430	DEBRIS COLLECTION	-	178		-	-	-	-	
001.0900.519.3440	GARBAGE COLLECTION	2,536,721	2,592,343	2.19%	2,756,598	2,756,598	2,756,598	-	0.00%
001.0900.519.3455	CONTRACTUAL SERVICES - OUTSIDE STORAGE	35,905	31,710	-11.68%	28,000	28,000	33,600	5,600	20.00%
001.0900.519.4110	TELEPHONE	-	15,842		16,000	16,000	17,140	1,140	
001.0900.519.4120	POSTAGE AND FREIGHT CHARGES	33,706	27,263	-19.12%	28,000	28,000	30,550	2,550	9.11%
001.0900.519.4310	WATER AND SEWER	105,891	94,547	-10.71%	90,000	89,667	90,000	-	0.00%
001.0900.519.4320	ELECTRICITY	851,574	757,694	-11.02%	800,000	798,000	725,000	(75,000)	-9.38%
001.0900.519.4330	TIPPING FEES	95,728	116,820	22.03%	120,000	120,000	122,000	2,000	1.67%
001.0900.519.4500	INSURANCE	707,841	769,534	8.72%	712,336	712,336	660,000	(52,336)	-7.35%
001.0900.519.4520	OTHER INSURANCE DEDUCTIBLE	106,839	78,797	-26.25%	112,500	112,500	150,000	37,500	33.33%
001.0900.519.4800	COMMUNITY PROMOTION	-	-		-	-	-	-	#DIV/0!
001.0900.519.4910	ADVERTISING	26,420	13,308	-49.63%	20,000	20,000	26,000	6,000	30.00%
001.0900.519.5420	MEMBERSHIPS AND DUES	-	-		-	-	-	-	
001.0900.519.6900	CIP	-	-		-	-	-	-	
001.0900.519.7110	PRINCIPAL - DEBT	1,642,096	1,710,667	4.18%	1,775,555	1,841,553	2,516,053	740,498	41.71%
001.0900.519.7210	INTEREST - DEBT	770,090	709,575	-7.86%	645,537	507,756	811,198	165,661	25.66%
001.0900.519.7300	DEBT SERVICE COST	-	-		-	-	-	-	
001.0900.519.9100	TRANSFER OUT	2,000,943	-	-100.00%	-	210,469	-	-	
001.0900.519.9108	TRANSFER TO FUND 027	625,000	625,000	0.00%	625,000	625,000	-	(625,000)	-100.00%
001.0900.519.9109	TRANSFER TO GOLF COURSE FUND	-	-		-	-	-	-	
001.0900.519.9900	COSTS OF ISSUANCE	-	-		-	28,000	-	-	
001.0900.519.9901	ADVANCE REFUNDING	-	-		-	-	-	-	
001.0900.519.9920	UNDESIGNATED RESERVES	-	-		-	-	-	-	
001.0900.519.9921	DESIGNATED RESERVES	-	-		-	-	-	-	
001.0900.519.9922	DESIGNATED RES FOR FUTURE ECONOMIC DEV	-	-		-	-	-	-	
001.0900.519.9923	DESIGNATED RESERVE FOR DEBIT SERVICE	-	-		-	-	-	-	
001.0900.519.9924	DESIGNATED RESERVE LOAN RECEIVABLE	-	-		-	-	-	-	
001.0900.585.9901	REFUNDED BONDS REDEMED	-	-		-	4,412,997	-	-	
001.0900.519.9500	PAYMENT TO DEFINED BENEFIT PLAN	-	-		-	-	-	-	
	Total General Services	\$ 10,471,338	\$ 8,393,340	-19.84%	\$ 8,774,808	\$ 13,368,966	\$ 8,901,436	\$ 126,628	1.44%

Reference : 771

Description : 001.0900 General Service

Documen

DEPT REQUEST : 001.0900.519.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	62,541.00
Projected costs. Actuarial report not available				
			Total :	62,541.00

DEPT REQUEST : 001.0900.519.2320 DENTAL INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	308,040.00
Projected costs based on current year analysis				
			Total :	308,040.00

DEPT REQUEST : 001.0900.519.2420 WORKERS COMPENSATION DEDUCTIBLES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	175,000.00
Projected costs based on current year payables				
			Total :	175,000.00

DEPT REQUEST : 001.0900.519.2510 UNEMPLOYMENT COMPENSATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	60,000.00
Projected costs based on current filings				
			Total :	60,000.00

DEPT REQUEST : 001.0900.519.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	20,000.00
Non ad valorem taxes (NPBCID); Ad valorem taxes (Nextel and Mirasol); 2010 tax roll				
(2)	0.00		0.00	17,000.00
PFM consulting and TD Wealth Management fess				
(3)	0.00		0.00	97,411.00
Consulting fees for studies as required				
			Total :	134,411.00

DEPT REQUEST : 001.0900.519.3210 ACCOUNTING AND AUDITING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	73,365.00
Annual financial and compliance audit				
(2)	0.00		0.00	3,940.00
Financial and compliance audit - General Employee Trust Fund				
			Total :	77,305.00

DEPT REQUEST : 001.0900.519.3406 BANKING CHARGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	146,000.00
Projected costs based on current year actual expenses				
			Total :	146,000.00

DEPT REQUEST : 001.0900.519.3440 GARBAGE COLLECTION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,756,598.00
Projected waste managment costs based on current year payables				
			Total :	2,756,598.00

DEPT REQUEST : 001.0900.519.3455 CONTRACTUAL SERVICES-OUTSIDE STORAGE				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	33,600.00
	Projected costs based on CY actuals			
				Total : <u>33,600.00</u>

DEPT REQUEST : 001.0900.519.4110 TELEPHONE				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	17,140.00
	Phone services for City Hall based on current year actuals			
				Total : <u>17,140.00</u>

DEPT REQUEST : 001.0900.519.4120 POSTAGE AND FREIGHT CHARGES				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	30,550.00
	Projected costs based on CY estimated actuals			
				Total : <u>30,550.00</u>

DEPT REQUEST : 001.0900.519.4310 WATER AND SEWER				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	90,000.00
	Projected costs based on CY estimated actuals			
				Total : <u>90,000.00</u>

DEPT REQUEST : 001.0900.519.4320 ELECTRICITY				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	700,000.00
	Projected costs based on CY estimated actuals			
(2)	0.00		0.00	25,000.00
	Projected costs for street lighting, fountain, and pump usage for the PGA Flyover			
				Total : <u>725,000.00</u>

DEPT REQUEST : 001.0900.519.4330 TIPPING FEES				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	122,000.00
	Projected cost based on CY actual cost			
				Total : <u>122,000.00</u>

DEPT REQUEST : 001.0900.519.4500 INSURANCE				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	660,000.00
	Projected costs for General Liability and Casualty coverages			
				Total : <u>660,000.00</u>

DEPT REQUEST : 001.0900.519.4520 OTHER INSURANCE DEDUCTIBLE				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	150,000.00
	Projected costs based on CY estimated actual			
				Total : <u>150,000.00</u>

DEPT REQUEST : 001.0900.519.4910 ADVERTISING				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	26,000.00
	Projected costs based on CY estimated actual			
				Total : <u>26,000.00</u>

DEPT REQUEST : 001.0900.519.7110 PRINCIPAL - DEBT				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>

Budget Preparation Document Edit List
CITY OF PALM BEACH GARDENS

(1)	0.00	0.00	95,579.00
	2000 GO Bond		
(2)	0.00	0.00	544,289.00
	2005 GO Bond		
(3)	0.00	0.00	380,000.00
	Series 2003 Public Improvement and Refunding Bond		
	- Golf portion		
(4)	0.00	0.00	480,000.00
	Series 2003 Public Improvement and Refunding Bond		
	- Burns Road portion		
(5)	0.00	0.00	190,000.00
	Series 2003 Public Improvement and Refunding Bond		
	- PGA Flyover portion		
(6)	0.00	0.00	116,840.00
	Series 2005 Public Improvement Bond - Golf Course		
	improvements		
(7)	0.00	0.00	260,013.00
	Series 2006 Public Improvement Bonds for various		
	park improvements and Public Safety radio		
	communication equipment		
(8)	0.00	0.00	449,332.00
	2010 GO Bonds		

Total : 2,516,053.00

DEPT REQUEST : 001.0900.519.7210 INTEREST - DEBT

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	20,408.00
	2000 Go Bonds			
(2)	0.00		0.00	130,894.00
	2005 GO Bonds			
(3)	0.00		0.00	175,190.00
	Series 2003 Public Improvement and Refunding			
	Bonds - Golf			
(4)	0.00		0.00	220,490.00
	Series 2003 Public Improvement and Refunding			
	Bonds - Burns Road			
(5)	0.00		0.00	89,055.00
	Series 2003 Public Improvement and Refunding			
	Bonds - PGA Flyover			
(6)	0.00		0.00	21,609.00
	Series 2005 Public Improvement Bonds			
(7)	0.00		0.00	48,087.00
	Series 2006 Public Improvement Bonds			
(8)	0.00		0.00	105,465.00
	Series 2010 GO Bonds			

Total : 811,198.00

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
Fund 001 - General Fund								
Honda Classic								
001.0910.572.1210	-	-		-	-	-	-	
001.0910.572.1410	67,092	79,344	18.26%	70,000	70,000	85,000	15,000	21.43%
001.0910.572.1540	-	-		-	-	-	-	
001.0910.572.1550	-	-		-	-	-	-	
001.0910.572.1560	-	-		-	-	-	-	
001.0910.572.2110	-	-		5,355	5,355	6,503	1,148	21.43%
001.0910.572.2210	-	-		-	-	-	-	
001.0910.572.2310	-	-		-	-	-	-	
001.0910.572.2410	-	-		-	-	-	-	
001.0910.572.3120	-	-		-	-	-	-	
001.0910.572.3150	-	2,946		-	-	-	-	
001.0910.572.3400	33,383	-	-100.00%	-	-	-	-	
001.0910.572.3710	-	-		-	-	-	-	
001.0910.572.3810	-	-		-	-	-	-	
001.0910.572.3820	-	-		-	-	-	-	
001.0910.572.4010	-	-		-	-	-	-	
001.0910.572.4320	-	-		-	-	-	-	
001.0910.572.4420	170	525	208.82%	-	-	-	-	#DIV/0!
001.0910.572.4710	-	-		-	-	-	-	
001.0910.572.4800	9,874	11,310	14.55%	-	-	-	-	#DIV/0!
001.0910.572.4910	-	-		-	-	-	-	
001.0910.572.5200	101	210	107.10%	-	-	-	-	
001.0910.572.5294	2,363	1,284	-45.65%	-	-	-	-	#DIV/0!
001.0910.572.5410	-	-		-	-	-	-	
001.0910.572.5420	-	-		-	-	-	-	
001.0910.572.6400	-	-		-	-	-	-	
Total Honda Classic	\$ 112,982	\$ 95,619	-15.37%	\$ 75,355	\$ 75,355	\$ 91,503	\$ 16,148	21.43%

(30) A budget level greater than your budget update privilege is used by the document

Reference : 772 Description : 001.0910 Honda Classic Docume

DEPT REQUEST : 001.0910.572.1410 OVERTIME				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	27,000.00
				Fire-Rescue personnel services for Honda Classic
(2)	0.00		0.00	58,000.00
				Police personnel services for Honda Classic
			Total :	<u>85,000.00</u>

DEPT REQUEST : 001.0910.572.2110 FICA TAXES				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,503.00
				Projected
			Total :	<u>6,503.00</u>

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease	
Fund 001 - General Fund									
Planning & Zoning Administration									
001.1400.515.1210	SALARIES AND WAGES	221,512	260,118	17.43%	213,891	213,891	214,503	612	0.29%
001.1400.515.1310	PART TIME SALARIES	-	-		-	-	-	-	
001.1400.515.1410	OVERTIME	189	31	-83.33%	750	750	750	-	0.00%
001.1400.515.1510	INCENTIVE PAY	-	-		-	-	-	-	
001.1400.515.1540	LONGEVITY	2,331	2,705	16.04%	-	1,900	1,900	1,900	#DIV/0!
001.1400.515.1550	CONVERSION OF LEAVE	9,529	16,374	71.85%	6,000	6,000	6,000	-	0.00%
001.1400.515.1560	CAR ALLOWANCE	-	-		-	-	-	-	
001.1400.515.2110	FICA TAXES	17,274	21,121	22.27%	16,879	16,879	17,071	192	1.14%
001.1400.515.2210	RETIREMENT CONTRIBUTIONS	26,472	25,206	-4.78%	23,036	23,036	11,322	(11,714)	-50.85%
001.1400.515.2310	HEALTH AND LIFE INSURANCE	36,144	37,651	4.17%	34,508	34,508	34,220	(288)	-0.83%
001.1400.515.2410	WORKERS COMPENSATION INSURANCE	366	580	58.49%	482	482	263	(219)	-45.44%
001.1400.515.3150	PROFESSIONAL SERVICES - OTHER	32,756	104,364	218.61%	135,000	189,871	115,000	(20,000)	-14.81%
001.1400.515.3151	PROFESSIONAL SERVICES - SCRIPPS	-	-		-	-	-	-	
001.1400.515.3710	SEMINAR & CONFERENCE	2,425	2,330	-3.92%	2,000	2,000	2,000	-	0.00%
001.1400.515.3810	TRAINING & EDUCATION	115	-	-100.00%	2,000	2,000	2,000	-	0.00%
001.1400.515.3820	TUITION REIMBURSEMENT	-	2,939		-	-	-	-	
001.1400.515.4010	TRAVEL AND PER DIEM	2,130	1,694	-20.45%	2,240	2,240	2,240	-	0.00%
001.1400.515.4110	TELEPHONE	3,399	1,417	-58.32%	2,500	2,500	1,000	(1,500)	-60.00%
001.1400.515.4310	WATER AND SEWER	-	-		-	-	-	-	
001.1400.515.4320	ELECTRICITY	-	-		-	-	-	-	
001.1400.515.4710	PRINTING & BINDING	48	85	76.63%	2,270	2,270	2,270	-	0.00%
001.1400.515.4910	ADVERTISING	2,028	2,826	39.37%	4,000	4,000	4,000	-	0.00%
001.1400.515.5200	MATERIALS & SUPPLIES	1,427	3,390	137.54%	1,500	1,500	1,500	-	0.00%
001.1400.515.5410	BOOKS AND SUBSCRIPTIONS	316	-	-100.00%	250	250	250	-	0.00%
001.1400.515.5420	MEMBERSHIPS AND DUES	1,118	698	-37.57%	1,556	1,556	1,556	-	0.00%
001.1400.515.6400	EQUIPMENT	-	-		-	-	-	-	
Total Planning & Zoning Administration		\$ 359,579	\$ 483,530	34.47%	\$ 448,862	\$ 505,633	\$ 417,845	\$ (31,016.83)	-6.91%

Full Time Employee Salaries

			Adj. Service Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
<u>Planning & Zoning Administration</u>											
1400	707020-001	Resource Manager	1/5/2004	60,756	60,756		700	61,456	3,276	9,957	76
1400	707001-002	Director of Planning & Zoning	11/19/2008	91,134	93,868		0	93,868	5,003	10,060	117
1400	700555-001	Administrative Asst.	10/5/1998	58,135	59,879		1,200	61,079	3,256	17,693	75
				210,025	214,503		1,900	216,403	11,535	37,710	268
									(213)	(3,490)	(5)
ADJUSTED TOTALS									11,322	34,220	263

Reference : 778

Description : 001.1400 P&Z Admin

Documen

DEPT REQUEST : 001.1400.515.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	214,503.00
	Projected salaries			
Total :				214,503.00

DEPT REQUEST : 001.1400.515.1410 OVERTIME

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	750.00
	projected costs			
Total :				750.00

DEPT REQUEST : 001.1400.515.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,900.00
	Projected costs			
Total :				1,900.00

DEPT REQUEST : 001.1400.515.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,000.00
	Projected costs (PZ Dir and RM)			
Total :				6,000.00

DEPT REQUEST : 001.1400.515.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	17,071.00
	Projected costs			
Total :				17,071.00

DEPT REQUEST : 001.1400.515.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	11,322.00
	Projected costs			
Total :				11,322.00

DEPT REQUEST : 001.1400.515.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	34,220.00
	Projected costs			
Total :				34,220.00

DEPT REQUEST : 001.1400.515.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	263.00
	Projected costs			
Total :				263.00

DEPT REQUEST : 001.1400.515.3150 PROFESSIONAL SERVICES - OTHER

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	75,000.00
	Mobility Improvements Management Plan			
(2)	0.00		0.00	10,000.00
	TOD assessment reasearch			
(3)	0.00		0.00	10,000.00
	Multimodal Study			
(4)	0.00		0.00	20,000.00

Miscellaneous Studies as needed

Total : 115,000.00

DEPT REQUEST : 001.1400.515.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				PZ Director - National APA Conf
(2)	0.00		0.00	1,000.00
				Local Workshops (5 @ \$200)
Total :				<u>2,000.00</u>

DEPT REQUEST : 001.1400.515.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,000.00
				Miscellaneous training workshops as required
Total :				<u>2,000.00</u>

DEPT REQUEST : 001.1400.515.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,200.00
				PZ Director for National APA Conf
(2)	0.00		0.00	500.00
				Air travel for National APA conf
(3)	0.00		0.00	240.00
				Per diem for National APA
(4)	0.00		0.00	300.00
				Miscellaneous travel for local meetings
Total :				<u>2,240.00</u>

DEPT REQUEST : 001.1400.515.4110 TELEPHONE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				Blackberry service
Total :				<u>1,000.00</u>

DEPT REQUEST : 001.1400.515.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	270.00
				Business cards
(2)	0.00		0.00	1,500.00
				Letterhead and envelopes
(3)	0.00		0.00	100.00
				Miscellaneous printing/binding
(4)	0.00		0.00	400.00
				Business card shells for printing
Total :				<u>2,270.00</u>

DEPT REQUEST : 001.1400.515.4910 ADVERTISING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,000.00
				Advertising for City initiated petitions
Total :				<u>4,000.00</u>

DEPT REQUEST : 001.1400.515.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,500.00
				Various office supplies
Total :				<u>1,500.00</u>

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
Fund 001 - General Fund								
Development Compliance & Zoning								
001.1410.515.1210	188,529	230,987	22.52%	291,584	291,584	299,169	7,585	2.60%
001.1410.515.1310	-	-		-	-	-	-	
001.1410.515.1410	228	78	-66.02%	-	-	-	-	
001.1410.515.1510	-	-		-	-	-	-	
001.1410.515.1540	1,900	5,811	205.84%	-	10,140	10,348	10,348	#DIV/0!
001.1410.515.1550	12,593	6,391	-49.25%	3,440	3,440	11,250	7,810	227.03%
001.1410.515.1560	-	-		-	-	-	-	
001.1410.515.2110	15,018	18,053	20.21%	22,569	22,569	24,539	1,969	8.73%
001.1410.515.2210	18,992	24,587	29.46%	31,378	31,378	16,090	(15,288)	-48.72%
001.1410.515.2310	16,717	36,623	119.07%	68,092	68,092	68,152	60	0.09%
001.1410.515.2410	214	492	130.54%	655	655	365	(290)	-44.27%
001.1410.515.3150	-	-		-	-	-	-	
001.1410.515.3710	50	-	-100.00%	500	500	1,250	750	150.00%
001.1410.515.3810	-	-		110	110	110	-	
001.1410.515.3820	-	-		-	-	-	-	
001.1410.515.4010	84	-	-100.00%	760	760	1,330	570	75.00%
001.1410.515.4110	-	-		360	360	360	-	0.00%
001.1410.515.4710	180	-	-100.00%	-	-	-	-	
001.1410.515.4910	-	-		1,000	1,000	1,000	-	0.00%
001.1410.515.5200	-	141		650	650	650	-	0.00%
001.1410.515.5410	-	-		250	250	250	-	0.00%
001.1410.515.5420	-	458		591	591	771	180	30.46%
001.1410.515.6400	-	-		-	-	-	-	
Total Development Compliance & Zoning	\$ 254,505	\$ 323,621	27.16%	\$ 421,939	\$ 432,079	\$ 435,634	\$ 13,694	3.25%

Full Time Employee Salaries

			Adj. Service Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
<u>Development Compliance & Zoning</u>											
1410	707046-001	Development Compliance Tech	6/12/2007	39,636	40,825		400	41,225	2,197	19,117	51
1410	707712-001	Planner	1/6/2003	54,296	55,925		800	56,725	3,023	7,607	70
1410	707755-001	Forestry Technician	9/13/2006	38,507	38,507		500	39,007	2,079	9,888	48
1410	707741-001	City Forester	3/15/1989	69,401	71,483		7,148	78,631	4,191	19,212	89
1410	707702-001	Development Compliance Mgr.	4/15/1996	89,504	92,189	240	1,500	93,929	4,994	19,276	115
				291,344	298,929	240	10,348	309,517	16,484	75,100	373
									(394)	(6,948)	(8)
ADJUSTED TOTALS									16,090	68,152	365

Reference : 779

Description : 001.1410 P&Z Dev Comp

Documen

DEPT REQUEST : 001.1410.515.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	299,169.00
			projected costs	
Total :				299,169.00

DEPT REQUEST : 001.1410.515.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	10,348.00
			Projected costs	
Total :				10,348.00

DEPT REQUEST : 001.1410.515.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	11,250.00
			Manager 80 hrs, Planner 80 hrs, Tech 80 hrs, Forester 80 hrs, For Tech 80 hrs	
Total :				11,250.00

DEPT REQUEST : 001.1410.515.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	24,539.00
			Projected costs	
Total :				24,539.00

DEPT REQUEST : 001.1410.515.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	16,090.00
			Projected costs	
Total :				16,090.00

DEPT REQUEST : 001.1410.515.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	68,152.00
			Projected costs	
Total :				68,152.00

DEPT REQUEST : 001.1410.515.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	365.00
			Projected costs	
Total :				365.00

DEPT REQUEST : 001.1410.515.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00
			DC Manager to attend State APA conference	
(2)	0.00		0.00	450.00
			Forestry to attend Urban Forestry Conf	
(3)	0.00		0.00	300.00
			Arborist certification training	
Total :				1,250.00

DEPT REQUEST : 001.1410.515.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	110.00
			Training as needed	

Total : 110.00

DEPT REQUEST : 001.1410.515.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	600.00
				Travel expenses for DC Manager to attend State APA Conf
(2)	0.00		0.00	160.00
				Per diem for DC Manager to attend State APA Conf
(3)	0.00		0.00	450.00
				Forester to attend Urban Forestry Conf at \$150/day for 3 days
(4)	0.00		0.00	120.00
				Per diem for Urban Forestry Conf for 3 days
Total :				<u>1,330.00</u>

DEPT REQUEST : 001.1410.515.4110 TELEPHONE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	360.00
				Telephone service for Development Compliance
Total :				<u>360.00</u>

DEPT REQUEST : 001.1410.515.4910 ADVERTISING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				Advertising for City initiated petitions
Total :				<u>1,000.00</u>

DEPT REQUEST : 001.1410.515.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	650.00
				Various office supplies
Total :				<u>650.00</u>

DEPT REQUEST : 001.1410.515.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	250.00
				Zoning Books
Total :				<u>250.00</u>

DEPT REQUEST : 001.1410.515.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	551.00
				DC Manager AICP/APA/FAPA Annual dues
(2)	0.00		0.00	40.00
				DC Manager membership to the Planning Congress
(3)	0.00		0.00	30.00
				Forestry National Arbor Day Foundation annual dues at \$15 each
(4)	0.00		0.00	150.00
				Urban Forestry Membership
Total :				<u>771.00</u>

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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Fund 001 - General Fund

Planning

001.1420.515.1210	SALARIES AND WAGES	515,562	265,180	-48.56%	158,024	158,024	161,064	3,040	1.92%
001.1420.515.1310	PART TIME SALARIES	-	-		-	-	-	-	
001.1420.515.1410	OVERTIME	132	7	-94.74%	1,000	1,000	1,000	-	0.00%
001.1420.515.1510	INCENTIVE PAY	-	-		-	-	-	-	
001.1420.515.1540	LONGEVITY	7,814	4,348	-44.36%	-	500	500	500	#DIV/0!
001.1420.515.1550	CONVERSION OF LEAVE	31,714	14,323	-54.84%	12,000	12,000	6,200	(5,800)	-48.33%
001.1420.515.1560	CAR ALLOWANCE	-	-		-	-	-	-	
001.1420.515.2110	FICA TAXES	42,212	21,576	-48.89%	13,083	13,083	12,910	(173)	-1.32%
001.1420.515.2210	RETIREMENT CONTRIBUTIONS	50,527	27,676	-45.22%	17,019	17,019	8,486	(8,533)	-50.14%
001.1420.515.2310	HEALTH AND LIFE INSURANCE	91,822	52,372	-42.96%	23,184	23,184	20,690	(2,494)	-10.76%
001.1420.515.2410	WORKERS COMPENSATION INSURANCE	1,150	944	-17.97%	356	356	197	(159)	-44.66%
001.1420.515.3150	PROFESSIONAL SERVICES - OTHER	-	-		-	-	-	-	
001.1420.515.3710	SEMINAR & CONFERENCE	1,771	1,110	-37.32%	4,100	4,100	3,350	(750)	-18.29%
001.1420.515.3810	TRAINING & EDUCATION	601	545	-9.32%	1,000	1,000	1,000	-	0.00%
001.1420.515.3820	TUITION REIMBURSEMENT	-	-		-	-	-	-	
001.1420.515.4010	TRAVEL AND PER DIEM	2,277	1,815	-20.30%	3,900	3,900	3,330	(570)	-14.62%
001.1420.515.4110	TELEPHONE	-	-		-	-	-	-	
001.1420.515.4600	REPAIR & MAINTENANCE	-	-		-	-	-	-	
001.1420.515.4610	REPAIR & MAINTENANCE - VEHICLE	11,743	9,000	-23.36%	9,000	9,000	9,600	600	6.67%
001.1420.515.4710	PRINTING & BINDING	84	36	-57.14%	2,905	2,905	2,905	-	0.00%
001.1420.515.5200	MATERIALS & SUPPLIES	11,069	2,408	-78.24%	14,000	12,100	10,000	(4,000)	-28.57%
001.1420.515.5410	BOOKS AND SUBSCRIPTIONS	477	472	-1.09%	1,100	1,100	1,100	-	0.00%
001.1420.515.5420	MEMBERSHIPS AND DUES	2,575	2,291	-11.05%	2,230	2,230	2,050	(180)	-8.07%
001.1420.515.6400	EQUIPMENT	-	-		-	-	-	-	
001.1420.515.6410	CAPITAL EQUIPMENT - VEHICLE	-	-		-	-	-	-	
Total Planning		\$ 771,532	\$ 404,103	-47.62%	\$ 262,901	\$ 261,501	\$ 244,382	\$ (18,519)	-7.04%

Full Time Employee Salaries

Planning

	Adj. Service Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012	
1420	707711-002 Sr. Planner	12/12/2005	56,685	56,685		500	57,185	3,048	7,610	71
1420	707712-003 Planner	10/20/2008	48,339	49,789		0	49,789	2,654	7,588	62
1420	707712-004 Planner	1/20/2009	53,000	54,590		0	54,590	2,910	7,603	68
			158,024	161,064		500	161,564	8,612	22,801	201
							(126)	(2,111)	(4)	
ADJUSTED TOTALS							8,486	20,690	197	

Reference : 780

Description : 001.1420 P&Z Planning

Documen

DEPT REQUEST : 001.1420.515.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	161,064.00
			Projected costs	
Total :				161,064.00

DEPT REQUEST : 001.1420.515.1410 OVERTIME

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
			Projected costs	
Total :				1,000.00

DEPT REQUEST : 001.1420.515.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00
			Projected costs	
Total :				500.00

DEPT REQUEST : 001.1420.515.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,200.00
			Senior Planner 80 hrs, (2) Planners 80 hrs each	
Total :				6,200.00

DEPT REQUEST : 001.1420.515.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	12,910.00
			Projected costs	
Total :				12,910.00

DEPT REQUEST : 001.1420.515.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	8,486.00
			Projected costs	
Total :				8,486.00

DEPT REQUEST : 001.1420.515.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	20,690.00
			Projected costs	
Total :				20,690.00

DEPT REQUEST : 001.1420.515.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	197.00
			Projected costs	
Total :				197.00

DEPT REQUEST : 001.1420.515.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	750.00
			Registration for State APA Conf one (1) Planner & one (1) Senior Planner at \$375 each	
(2)	0.00		0.00	600.00
			Registration for EDEN users conference	
(3)	0.00		0.00	2,000.00
			Local workshops for staff 10 at \$200 each	

Total : 3,350.00

DEPT REQUEST : 001.1420.515.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				Training as needed

Total : 1,000.00

DEPT REQUEST : 001.1420.515.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	900.00
				State APA conf hotel for (1) Planner and (1) Senior Planner 3 nights at \$150 per night
(2)	0.00		0.00	320.00
				State APA Conf for (1) Planner and (1) Senior Planner at \$40/day for 3 days
(4)	0.00		0.00	160.00
				Per diem for EDEN Conf at \$40/day for 4 days
(5)	0.00		0.00	600.00
				Travel for EDEN Conf
(6)	0.00		0.00	1,000.00
				Hotel for EDEN conference
				Miscellaneous meetings

Total : 3,330.00

DEPT REQUEST : 001.1420.515.4610 REPAIRS & MAINTENANCE - VEHICLE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	5,514.00
				Escape 4x4 hybrid
(2)	0.00		0.00	4,086.00
				Escape 4x2

Total : 9,600.00

DEPT REQUEST : 001.1420.515.4710 PRINTING AND BINDING

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00
				Comprehensive Plans transmitted to DCA
(2)	0.00		0.00	405.00
				Business cards printed 9 at \$45
(3)	0.00		0.00	2,000.00
				Miscellaneous printing

Total : 2,905.00

DEPT REQUEST : 001.1420.515.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				Map enlargements/reductions for Orthophoto Acquistor
(2)	0.00		0.00	9,000.00
				Office supplies for Planning & Zoning Division; misc pads, memos, binders, paper, folders, graphic supplies, etc.

Total : 10,000.00

DEPT REQUEST : 001.1420.515.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	200.00
				Urban Land Institute
(2)	0.00		0.00	30.00
				UF Population Projections

Budget Preparation Document Edit List
CITY OF PALM BEACH GARDENS

(3)	0.00	0.00	100.00
	Zoning Bulletin, The Zoning Report		
(4)	0.00	0.00	500.00
	Planning books		
(5)	0.00	0.00	170.00
	PBPost subscription		
(6)	0.00	0.00	100.00
	Plant finder index		
Total :			1,100.00

DEPT REQUEST : 001.1420.515.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	200.00
	Planning Congress membership - \$40 each			
(2)	0.00		0.00	1,000.00
	AICP/APA dues			
(3)	0.00		0.00	850.00
	Intergovernmental Clearinghouse for Town of Lantana			
Total :				2,050.00

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
Fund 001 - General Fund								
GIS								
001.1460.515.1210	104,270	104,529	0.25%	104,248	104,248	104,248	-	0.00%
001.1460.515.1310	-	-		-	-	-	-	
001.1460.515.1410	64	5	-93.01%	-	-	-	-	
001.1460.515.1510	-	-		-	-	-	-	
001.1460.515.1540	1,000	1,200	20.00%	-	1,400	1,400	1,400	#DIV/0!
001.1460.515.1550	2,863	5,223	82.47%	4,008	4,008	4,009	1	0.02%
001.1460.515.1560	-	-		-	-	-	-	
001.1460.515.2110	8,261	8,472	2.56%	8,282	8,282	8,389	107	1.29%
001.1460.515.2210	10,271	10,296	0.25%	11,228	11,228	5,642	(5,586)	-49.75%
001.1460.515.2310	13,120	14,476	10.33%	16,164	16,164	15,910	(254)	-1.57%
001.1460.515.2410	198	280	41.54%	235	235	130	(105)	-44.68%
001.1460.515.3150	-	-		-	-	-	-	
001.1460.515.3151	-	-		-	-	-	-	
001.1460.515.3710	-	-		1,500	1,500	1,500	-	0.00%
001.1460.515.3810	500	-	-100.00%	6,000	6,000	6,000	-	0.00%
001.1460.515.3820	-	1,764		-	-	-	-	
001.1460.515.4010	4,990	4,691	-6.00%	2,720	2,720	2,720	-	0.00%
001.1460.515.4310	-	-		-	-	-	-	
001.1460.515.4320	-	-		-	-	-	-	
001.1460.515.4600	640	530	-17.19%	600	600	600	-	
001.1460.515.4710	36	-	-100.00%	-	-	-	-	
001.1460.515.4910	-	-		-	-	-	-	
001.1460.515.5200	1,610	1,064	-33.89%	1,000	1,000	1,000	-	0.00%
001.1460.515.5410	134	-	-100.00%	600	600	600	-	0.00%
001.1460.515.5420	150	-	-100.00%	330	330	330	-	0.00%
001.1460.515.6400	5,001	-	-100.00%	-	-	-	-	
001.1460.515.6420	-	-		-	-	-	-	
Total GIS	\$ 153,107	\$ 152,530	-0.38%	\$ 156,915	\$ 158,315	\$ 152,478	(4,437)	-2.83%

Full Time Employee Salaries

GIS

	Adj. Service Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
1460	707620-001 GIS Technician	12/6/2004	44,706	44,706	600	45,306	2,415	9,908	56
1460	707610-001 GIS Manager	7/21/2003	59,542	59,542	800	60,342	3,216	7,619	74
			104,248	104,248	1,400	105,648	5,631	17,527	130
								(1,617)	
								15,910	

ADJUSTED TOTALS

Reference : 781

Description : 001.1460 P&Z GIS

Documen

DEPT REQUEST : 001.1460.515.1210 SALARIES AND WAGES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	104,248.00
	Projected costs			
Total :				104,248.00

DEPT REQUEST : 001.1460.515.1540 LONGEVITY

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,400.00
	Projected costs			
Total :				1,400.00

DEPT REQUEST : 001.1460.515.1550 CONVERSION OF LEAVE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	4,009.00
	GIS Manager 80 hrs, GIS Tech 80 hrs			
Total :				4,009.00

DEPT REQUEST : 001.1460.515.2110 FICA TAXES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	8,389.00
	Projected costs			
Total :				8,389.00

DEPT REQUEST : 001.1460.515.2210 RETIREMENT CONTRIBUTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	5,642.00
	Projected costs			
Total :				5,642.00

DEPT REQUEST : 001.1460.515.2310 HEALTH AND LIFE INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	15,910.00
	Projected costs			
Total :				15,910.00

DEPT REQUEST : 001.1460.515.2410 WORKERS COMPENSATION INSURANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	130.00
	Projected costs			
Total :				130.00

DEPT REQUEST : 001.1460.515.3710 SEMINAR AND CONFERENCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,300.00
	GIS Manager to attend ESRI Conf			
(2)	0.00		0.00	200.00
	GIS Tech to attend SERUG Conf			
Total :				1,500.00

DEPT REQUEST : 001.1460.515.3810 TRAINING AND EDUCATION

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	800.00
	GIS Software training			
(2)	0.00		0.00	200.00
	GIS Workshop training			
(3)	0.00		0.00	5,000.00

EDEN license module

Total : 6,000.00

DEPT REQUEST : 001.1460.515.4010 TRAVEL AND PER DIEM

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,000.00
				GIS Manager hotel and air for ESRI Conf
(2)	0.00		0.00	200.00
				GIS Manager per diem for ESRI Conf \$40/day for 5 days
(3)	0.00		0.00	400.00
				GIS Tech hotel and travel for SERUG Conf
(4)	0.00		0.00	120.00
				GIS Tech per diem for SERUG conf \$40/day for 3 days
Total :				<u>2,720.00</u>

DEPT REQUEST : 001.1460.515.4600 REPAIRS AND MAINTENANCE

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	600.00
				Repairs and maintenance of GIS equipment
Total :				<u>600.00</u>

DEPT REQUEST : 001.1460.515.5200 MATERIALS AND SUPPLIES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	500.00
				GIS Day supplies
(2)	0.00		0.00	500.00
				Various office supplies
Total :				<u>1,000.00</u>

DEPT REQUEST : 001.1460.515.5410 BOOKS AND SUBSCRIPTIONS

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	600.00
				PAPA Updates 4 at \$150 each
Total :				<u>600.00</u>

DEPT REQUEST : 001.1460.515.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	300.00
				GIS manager and GIS Tech annual URISA dues
(2)	0.00		0.00	30.00
				GIS Tech annual FLURISA dues
Total :				<u>330.00</u>