

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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**Fund 104 - Special Revenue Fund - Recreation**

**Administration Resources**

104.2000.575.1210	SALARIES AND WAGES	107,325	161,040	50.05%	161,218	161,218	253,800	92,582	57.43%
104.2000.575.1310	PART TIME SALARIES	34,992	45,545	30.16%	58,562	58,562	108,799	50,237	85.78%
104.2000.575.1410	OVERTIME	59	311	424.02%	500	500	500	-	0.00%
104.2000.575.1540	LONGEVITY	5,467	5,978	9.34%	-	7,255	8,948	8,948	#DIV/0!
104.2000.575.1550	CONVERSION OF LEAVE	6,207	8,990	44.85%	3,000	3,000	9,464	6,464	215.47%
104.2000.575.1560	CAR ALLOWANCE	3,001	3,009	0.25%	6,000	6,000	6,000	-	0.00%
104.2000.575.2110	FICA TAXES	11,527	16,601	44.01%	17,540	17,540	29,645	12,105	69.01%
104.2000.575.2210	RETIREMENT CONTRIBUTIONS	14,062	20,834	48.16%	22,754	22,754	19,018	(3,736)	-16.42%
104.2000.575.2310	HEALTH AND LIFE INSURANCE	20,609	23,311	13.11%	34,944	34,944	51,258	16,314	46.69%
104.2000.575.2410	WORKERS COMPENSATION INSURANCE	1,068	896	-16.15%	1,853	1,853	1,709	(144)	-7.77%
104.2000.575.3150	PROFESSIONAL SERVICES - OTHER	-	-		-	-	-	-	
104.2000.575.3400	CONTRACTUAL SERVICES	-	-		14,000	11,745	17,400	3,400	
104.2000.575.3710	SEMINAR & CONFERENCE	75	825	1000.00%	530	530	780	250	47.17%
104.2000.575.3810	TRAINING & EDUCATION	-	-		650	650	1,100	450	69.23%
104.2000.575.4010	TRAVEL AND PER DIEM	31	472	1421.77%	510	510	1,260	750	147.06%
104.2000.575.4110	TELEPHONE	-	-		-	-	-	-	
104.2000.575.4120	POSTAGE AND FREIGHT CHARGES	-	-		5,000	5,000	3,000	(2,000)	
104.2000.575.4420	EQUIPMENT RENTAL	-	-		-	-	-	-	
104.2000.575.4710	PRINTING & BINDING	287	4,630	1512.11%	16,000	16,000	14,100	(1,900)	-11.88%
104.2000.575.4910	ADVERTISING	175	3,477	1887.07%	8,000	8,000	20,000	12,000	150.00%
104.2000.575.5200	MATERIALS & SUPPLIES	5,628	7,087	25.91%	12,200	7,200	6,300	(5,900)	-48.36%
104.2000.575.5215	COST OF GOODS SOLD	-	-		5,000	5,000	5,000	-	
104.2000.575.5294	UNIFORMS AND LEATHER GOODS	-	-		250	250	1,000	750	
104.2000.575.5420	MEMBERSHIPS AND DUES	-	-		400	400	420	20	
104.2000.575.6400	EQUIPMENT	-	-		-	-	-	-	
104.2000.575.9130	TRANSFER OUT-GENERAL FUND	50,000	-	-100.00%	-	-	-	-	
<b>Total Recreation Special Revenue - Administration Resources</b>		<b>\$ 260,515</b>	<b>\$ 303,005</b>	<b>16.31%</b>	<b>\$ 368,911</b>	<b>\$ 368,911</b>	<b>\$ 559,501</b>	<b>\$ 190,590</b>	<b>51.66%</b>

### Full Time Employee Salaries

			Adj	Annual	Annual	Phone	Longevity	Total	Total		
			Svc.	Salary	Cost	Stipend	9/30/2012	Salary	Pension	Insurance	WC
			Date	9/30/2011	9/30/2012			9/30/2012	9/30/2012	9/30/2012	9/30/2012
<b><u>Special Revenue - Recreation - Administration</u></b>											
104-2000	404720-001	Resouce Manager	6/3/1991	64,548	66,484	540	6,648	73,672	3,898	19,197	83
104-2000	404700-001	Recreation and Golf Director	4/27/1998	85,943	88,521	540	1,300	90,361	4,718	17,782	111
104-2000	404735-001	Operations Coordinator	9/25/2006	52,836	54,421	540	500	55,461	2,654	382	831
104-2000	404755-001	Supervisor Recreation	6/26/2006	42,754	42,754		500	43,254	2,279	19,123	714
				246,081	252,180	1,620	8,948	262,748	13,549	56,484	1,739
									5,469	(5,226)	(30)
<b>ADJUSTED TOTALS</b>									19,018	51,258	1,709

Reference : 797

Description : 104.2000 SR Rec Admin

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**DEPT REQUEST : 104.2000.575.1210 SALARIES AND WAGES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	253,800.00
	Projected salaries			
Total :				<b>253,800.00</b>

**DEPT REQUEST : 104.2000.575.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	52,725.00	52,725.00
	Staffing for Burns Road Recreation Center service desk			
( 2 )	1.00	ea	56,074.00	56,074.00
	2 Part time Programmers for Resources			
Total :				<b>108,799.00</b>

**DEPT REQUEST : 104.2000.575.1410 OVERTIME**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	500.00	500.00
	Proposed overtime for service desk staff			
Total :				<b>500.00</b>

**DEPT REQUEST : 104.2000.575.1540 LONGEVITY**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	8,948.00
	Projected costs			
Total :				<b>8,948.00</b>

**DEPT REQUEST : 104.2000.575.1550 CONVERSION OF LEAVE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	9,464.00	9,464.00
	Projected costs @ 80 hours each Director, Resource Manager, Business Operations Coordinator and Recreation Supervisor			
Total :				<b>9,464.00</b>

**DEPT REQUEST : 104.2000.575.1560 CAR ALLOWANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	2.00	ea	3,000.00	6,000.00
	For 2 Managers to transport between facilities, off site meetings and return to work on call-back and emergency response			
Total :				<b>6,000.00</b>

**DEPT REQUEST : 104.2000.575.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	29,645.00
	projected costs			
Total :				<b>29,645.00</b>

**DEPT REQUEST : 104.2000.575.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	13,220.00
	Projected costs - FT			
( 2 )	0.00		0.00	5,798.00
	Projected costs - PT			
Total :				<b>19,018.00</b>

<b>DEPT REQUEST : 104.2000.575.2310 HEALTH AND LIFE INSURANCE</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	51,258.00
	Projected costs			
			Total :	<b>51,258.00</b>

<b>DEPT REQUEST : 104.2000.575.2410 WORKERS COMPENSATION INSURANCE</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	1,709.00
	Projected costs			
			Total :	<b>1,709.00</b>

<b>DEPT REQUEST : 104.2000.575.3400 CONTRACTUAL SERVICES</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	6.00	ea	2,400.00	14,400.00
	Graphic Design of 6 Bi-monthly newsletters			
( 2 )	1.00	ea	3,000.00	3,000.00
	Graphic design of promotional items, postcards and marketing initiatives			
			Total :	<b>17,400.00</b>

<b>DEPT REQUEST : 104.2000.575.3710 SEMINAR AND CONFERENCE</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	3.00	ea	210.00	630.00
	Florida Recreation and Parks Association Annual Conference attendance for certified staff Orlando			
( 2 )	2.00	ea	75.00	150.00
	PT Customer Service Specialists attendance at RecTrac User Group			
			Total :	<b>780.00</b>

<b>DEPT REQUEST : 104.2000.575.3810 TRAINING AND EDUCATION</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	6.00	ea	50.00	300.00
	Regional training sessions to maintain CEUs for certified staff			
( 2 )	1.00	ea	500.00	500.00
	RecTrac training courses for service desk staff			
( 3 )	6.00	ea	50.00	300.00
	Graphic Design training			
			Total :	<b>1,100.00</b>

<b>DEPT REQUEST : 104.2000.575.4010 TRAVEL AND PER DIEM</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	900.00	900.00
	FRPA Annual conference lodging for certified staff 2 rooms at \$150 per night for 3 nights			
( 2 )	1.00	ea	360.00	360.00
	Per diem for 3 days of attendance at the Annual FRPA Conference @ \$40 per day for 3 certified staff			
			Total :	<b>1,260.00</b>

<b>DEPT REQUEST : 104.2000.575.4120 POSTAGE AND FREIGHT</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	1,500.00	1,500.00
	Notifications for summer camp			
( 2 )	1.00	ea	1,500.00	1,500.00
	Sponsorship packages and program notifications			

Total : 3,000.00

**DEPT REQUEST : 104.2000.575.4710 PRINTING AND BINDING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	6.00	ea	1,600.00	9,600.00
	Bimonthly newsletter printing @ 6 times			
( 2 )	1.00	ea	2,000.00	2,000.00
	Camp Brochure printing			
( 3 )	1.00	ea	500.00	500.00
	Postcards for summer camp notification			
( 4 )	1.00	ea	2,000.00	2,000.00
	Miscellaneous promotional and marketing initiatives			

Total : 14,100.00

**DEPT REQUEST : 104.2000.575.4910 ADVERTISING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	20,000.00	20,000.00
	Related marketing costs for programs amd events including newspaper ads, Internet ads, banners, yard signs, magazine ads and customer reward programs			

Total : 20,000.00

**DEPT REQUEST : 104.2000.575.5200 MATERIALS AND SUPPLIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	2,300.00	2,300.00
	Related sponsorship items including appreciation plaques, engraving, banners and photo collages			
( 2 )	1.00	ea	4,000.00	4,000.00
	Miscellaneous items for marketing programs and events			

Total : 6,300.00

**DEPT REQUEST : 104.2000.575.5215 COST OF GOODS SOLD**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	5,000.00	5,000.00
	Resale of concession items at Burns Road Recreation Center service desk			

Total : 5,000.00

**DEPT REQUEST : 104.2000.575.5294 UNIFORMS AND LEATHER GOODS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00	ea	1,000.00	1,000.00
	Miscellaneous staff uniform shirts, hats, sweatshirts and rain gear			

Total : 1,000.00

**DEPT REQUEST : 104.2000.575.5420 MEMBERSHIPS AND DUES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	3.00	ea	140.00	420.00
	Florida Recreation and Parks Memberships for certified staff Director, Resource Manager and Rec Supervisor			

Total : 420.00

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**Fund 104 - Special Revenue Fund - Recreation**

**Athletics**

104.2030.575.1210	SALARIES AND WAGES	-	-	70,192	70,192	129,775	59,583		
104.2030.575.1310	PART TIME SALARIES	22,355	15,714	-29.71%	43,226	43,226	31,200	(12,026) -27.82%	
104.2030.575.1410	OVERTIME	-	162		-	-	-		
104.2030.575.1540	LONGEVITY				1,100	1,000			
104.2030.575.1550	CONVERSION OF LEAVE	-	-	1,000	1,000	3,500			
104.2030.575.1560	CAR ALLOWANCE	-	-	3,000	3,000	3,000			
104.2030.575.2110	FICA TAXES	1,711	1,215	-28.98%	8,982	8,982	12,888	3,906	
104.2030.575.2210	RETIREMENT CONTRIBUTIONS	1,982	1,384	-30.21%	9,502	9,502	8,350	(1,152) -12.12%	
104.2030.575.2310	HEALTH AND LIFE INSURANCE	-	-	16,089	16,089	24,340			
104.2030.575.2410	WORKERS COMPENSATION INSURANCE	-	-	1,306	1,306	1,482			
104.2030.575.3150	PROFESSIONAL SERVICES - OTHER	-	1,034		-	-	-		
104.2030.575.3400	CONTRACTUAL SERVICES	147,388	160,091	8.62%	78,400	74,800	76,000	(2,400) -3.06%	
104.2030.575.3710	SEMINAR & CONFERENCE	-	-	400	400	400			
104.2030.575.3810	TRAINING & EDUCATION	-	-	-	-	-	-		
104.2030.575.4010	TRAVEL AND PER DIEM	-	-	400	400	400			
104.2030.575.4910	ADVERTISING					2,500			
104.2030.575.5200	MATERIALS & SUPPLIES	30,506	27,363	-10.30%	25,227	25,227	20,000	(5,227) -20.72%	
104.2030.575.5294	UNIFORMS AND LEATHER GOODS	-	-	500	3,000	1,500	1,000		
104.2030.575.5410	BOOKS AND SUBSCRIPTIONS	-	-	-	-	-	-		
104.2030.575.5420	MEMBERSHIPS AND DUES	-	260		200	200			
104.2030.575.6400	EQUIPMENT	-	-	-	-	-	-		
<b>Total Recreation Special Revenue - Athletics</b>		<b>\$ 203,942</b>	<b>\$ 207,221</b>	<b>1.61%</b>	<b>\$ 258,424</b>	<b>\$ 258,424</b>	<b>\$ 316,535</b>	<b>\$ 43,684</b>	<b>16.90%</b>

**Full Time Employee Salaries**

**Special Revenue - Recreation - Athletics**

104-2030 404756-001 Sports Supervisor  
 104-2030 404301-001 Sports Director

Adj Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
6/1/2011	39,716	40,907		0	40,907	2,180	7,561	51
7/26/2001	85,755	88,328	540	1,000	89,868	4,708	19,264	1,475
	125,471	129,235	540	1,000	130,775	6,888	26,825	1,526
						1,462	(2,485)	(44)
<b>ADJUSTED TOTALS</b>						8,350	24,340	1,482

Reference : 798

Description : 104.2030 SR Athletics

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**DEPT REQUEST : 104.2030.575.1210 SALARIES AND WAGES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	129,775.00
				Projected salaries
Total :				<b>129,775.00</b>

**DEPT REQUEST : 104.2030.575.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	31,200.00
				Part time staffing for programs, events tournaments and classes. Programmers, Leaders, Aides and Interns.
Total :				<b>31,200.00</b>

**DEPT REQUEST : 104.2030.575.1540 LONGEVITY**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,000.00
				Projected costs
Total :				<b>1,000.00</b>

**DEPT REQUEST : 104.2030.575.1550 CONVERSION OF LEAVE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	3,500.00
				Projected costs.
Total :				<b>3,500.00</b>

**DEPT REQUEST : 104.2030.575.1560 CAR ALLOWANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		3,000.00	3,000.00
				Director costs
Total :				<b>3,000.00</b>

**DEPT REQUEST : 104.2030.575.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	12,888.00
				projected costs
Total :				<b>12,888.00</b>

**DEPT REQUEST : 104.2030.575.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	6,688.00
				Projected costs - FT
(2)	0.00		0.00	1,662.00
				Projected costs - PT
Total :				<b>8,350.00</b>

**DEPT REQUEST : 104.2030.575.2310 HEALTH AND LIFE INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	24,340.00
				Projected costs
Total :				<b>24,340.00</b>

**DEPT REQUEST : 104.2030.575.2410 WORKERS COMPENSATION INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,482.00
				Projected costs
Total :				<b>1,482.00</b>

**DEPT REQUEST : 104.2030.575.3400 CONTRACTUAL SERVICES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	76,000.00
Game sport officials in various sports including basketball, falg football, kickball, softball etc. Coaches an instructors in various sports programs, clinics and camps. NRPA insurance and NYSCA certifications.				
Total :				76,000.00

**DEPT REQUEST : 104.2030.575.3710 SEMINAR AND CONFERENCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	400.00
Attendance at Florida Recreation and Parks or Athletic Business Conference or other relevant sports training program.				
Total :				400.00

**DEPT REQUEST : 104.2030.575.4010 TRAVEL AND PER DIEM**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	400.00
Hotel accomodations and per diem for conference attendance.				
Total :				400.00

**DEPT REQUEST : 104.2030.575.4910 ADVERTISING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	2,500.00
Advertising for Gardens Games and various other spoorts related special events.				
Total :				2,500.00

**DEPT REQUEST : 104.2030.575.5200 MATERIALS AND SUPPLIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	20,000.00
Program supplies for sports and adventure camps, clinics, leagues, programs, special events, tournaments as well as wellness programs.				
Total :				20,000.00

**DEPT REQUEST : 104.2030.575.5294 UNIFORMS AND LEATHER GOODS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	1,500.00
Staff shirts, rain gear, hats and sweatshirts.				
Total :				1,500.00

**DEPT REQUEST : 104.2030.575.5420 MEMBERSHIPS AND DUES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	200.00
FRPA professional membership for certified staff.				
Total :				200.00

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**Fund 104 - Special Revenue Fund - Recreation**

**Aquatics**

104.2032.572.1210	SALARIES AND WAGES	-	-	-	-	-	-	-	
104.2032.572.1310	PART TIME SALARIES	63,314	81,314	28.43%	164,572	164,572	164,572	0.00%	
104.2032.572.1410	OVERTIME	-	73		-	-	-		
104.2032.572.2110	FICA TAXES	4,886	6,269	28.31%	12,590	12,590	12,590	0.00%	
104.2032.572.2210	RETIREMENT CONTRIBUTIONS	1,655	1,705	3.02%	2,000	2,000	1,754	(246)	
104.2032.572.2410	WORKERS COMPENSATION INSURANCE	3,137	3,355	6.97%	-	-	-	-	
104.2032.572.3150	PROFESSIONAL SERVICES - OTHER	-	-		-	-	-	-	
104.2032.572.3400	CONTRACTUAL SERVICES	13,936	16,114	15.63%	32,564	32,564	20,100	(12,464)	
104.2032.572.3710	SEMINAR AND CONFERENCE	-	235		-	-	-	-	
104.2032.572.3810	TRAINING & EDUCATION	-	-		-	-	-	-	
104.2032.572.4010	TRAVEL AND PER DIEM	-	304		330	330	600	270	
104.2032.572.4320	ELECTRICITY	-	-		-	-	-	-	
104.2032.572.4710	PRINTING & BINDING	151	-	-100.00%	300	300	300	-	
104.2032.572.5200	MATERIALS & SUPPLIES	4,348	3,604	-17.12%	8,305	8,305	12,105	3,800	
104.2032.572.5215	COST OF GOODS SOLD	5,099	2,501	-50.96%	6,300	6,300	-	(6,300)	
104.2032.572.5420	MEMBERSHIPS AND DUES	450	4,690	942.22%	200	200	200	-	
104.2032.572.6900	CIP	-	-		50,000	50,000	-	(50,000)	
<b>Total Recreation Special Revenue - Aquatics</b>		<b>\$ 96,977</b>	<b>\$ 120,164</b>	<b>23.91%</b>	<b>\$ 277,161</b>	<b>\$ 277,161</b>	<b>\$ 212,221</b>	<b>\$ (64,940)</b>	<b>-23.43%</b>

### Full Time Employee Salaries

**Recreation - Aquatics**

001-2032 404722-001 Operations Manager  
 001-2032 404752-001 Supervisor, Athletics  
 001-2032 404723-002 Lead Lifeguard

Adj Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
12/16/2002	61,050	61,050	540	800	62,390	3,254	9,958	1,136
1/23/2006	42,049	42,049		500	42,549	2,241	9,899	702
6/1/2010	36,034	37,115		0	37,115	1,978	9,884	690
	139,133	140,214	540	1,300	142,054	7,473	29,741	2,528
						4,263	(2,746)	(20)
<b>ADJUSTED TOTALS</b>						11,736	26,995	2,508

Reference : 799

Description : 104.2032 SR Aquatics

Documen

**DEPT REQUEST : 104.2032.572.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	164,572.00
Additional staffing projections for the additional summer operating hours and additional programming				
			Total :	164,572.00

**DEPT REQUEST : 104.2032.572.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	12,590.00
projected costs				
			Total :	12,590.00

**DEPT REQUEST : 104.2032.572.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	1,754.00
Projected costs - PT				
			Total :	1,754.00

**DEPT REQUEST : 104.2032.572.3400 CONTRACTUAL SERVICES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	17,600.00
water aerobic instructions, clinic and seminars instructors and private swim lesson instruction				
(2)	0.00		0.00	2,500.00
SFRSL insurance paid in by parents				
			Total :	20,100.00

**DEPT REQUEST : 104.2032.572.4010 TRAVEL AND PER DIEM**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	600.00
coaches travel expenses to the annual regional swim meet in Coral Springs for the weekend				
			Total :	600.00

**DEPT REQUEST : 104.2032.572.4710 PRINTING AND BINDING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	300.00
Swim lesson certificates				
			Total :	300.00

**DEPT REQUEST : 104.2032.572.5200 MATERIALS AND SUPPLIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	8,305.00
supplies for aquatic camps, programs and activities				
(2)	0.00		0.00	0.00
caps that are sold to the public				
(3)	0.00		0.00	3,800.00
towels, t-shirts, water bottles, goggles and swim				
			Total :	12,105.00

**DEPT REQUEST : 104.2032.572.5420 MEMBERSHIPS AND DUES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	200.00
Annual fees for the South Florida Recreational				

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**Budget Preparation Document Edit List**  
CITY OF PALM BEACH GARDENS

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Swim League

Total : \_\_\_\_\_ **200.00**

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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**Fund 104 - Special Revenue Fund - Recreation**

**Tennis**

104.2033.572.1210	SALARIES AND WAGES	105,061	116,218	10.62%	86,796	86,796	89,384	2,588	2.98%
104.2033.572.1310	PART TIME SALARIES	71,421	45,609	-36.14%	51,352	51,352	72,951	21,599	42.06%
104.2033.572.1410	OVERTIME	1,686	1,220	-27.67%	1,081	1,081	-	(1,081)	-100.00%
104.2033.572.1540	LONGEVITY	-	-		-	300	300	300	
104.2033.572.1550	CONVERSION OF LEAVE	1,340	4,541	238.97%	2,000	2,000	3,500	1,500	75.00%
104.2033.572.2110	FICA TAXES	13,716	12,777	-6.85%	10,804	10,804	12,709	1,905	17.64%
104.2033.572.2210	RETIREMENT CONTRIBUTIONS	17,644	14,837	-15.91%	13,886	13,886	8,485	(5,401)	-38.90%
104.2033.572.2310	HEALTH AND LIFE INSURANCE	32,858	14,749	-55.11%	7,350	7,350	7,199	(151)	-2.05%
104.2033.572.2410	WORKERS COMPENSATION INSURANCE	4,895	5,782	18.12%	1,617	1,617	1,440	(177)	-10.95%
104.2033.572.3150	PROFESSIONAL SERVICES - OTHER	-	-		-	-	-	-	
104.2033.572.3400	CONTRACTUAL SERVICES	178,643	197,285	10.44%	192,386	192,086	248,222	55,836	29.02%
104.2033.572.3810	TRAINING & EDUCATION	463	-	-100.00%	250	250	-	(250)	-100.00%
104.2033.572.4010	TRAVEL AND PER DIEM	-	-		150	150	150	-	0.00%
104.2033.572.4320	ELECTRICITY	-	-		-	-	-	-	
104.2033.572.4420	EQUIPMENT RENTAL	-	-		4,800	4,800	-	(4,800)	
104.2033.572.4600	REPAIR & MAINTENANCE	68	-	-100.00%	-	-	-	-	
104.2033.572.4710	PRINTING & BINDING	-	-		2,800	2,800	500	(2,300)	
104.2033.572.4910	ADVERTISING	-	-		500	500	500	-	0.00%
104.2033.572.5200	MATERIALS & SUPPLIES	20,417	17,191	-15.80%	22,315	22,315	31,315	9,000	40.33%
104.2033.572.5215	COST OF GOODS SOLD	-	-		-	-	-	-	
104.2033.572.5294	UNIFORMS AND LEATHER GOODS	-	-		300	300	300	-	
104.2033.572.5410	BOOKS AND SUBSCRIPTIONS	-	-		-	-	-	-	
104.2033.572.5420	MEMBERSHIPS AND DUES	-	-		-	-	-	-	
104.2033.572.6400	CAPITAL EQUIPMENT	-	-		15,000	15,000	-	(15,000)	
104.2033.572.9130	TRANSFER OUT-GENERAL FUND	-	-		-	-	-	-	
<b>Total Recreation Special Revenue - Tennis</b>		<b>\$ 448,211</b>	<b>\$ 430,208</b>	<b>-4.02%</b>	<b>\$ 413,387</b>	<b>\$ 413,387</b>	<b>\$ 476,955</b>	<b>\$ 63,568</b>	<b>15.38%</b>

**Full Time Employee Salaries**

**Special Revenue - Recreation - Tennis**

104-2033 404930-001 Supervisor Rec Tennis  
 104-2033 404920-001 Rec Operations Coord/Tennis

Adj Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
12/7/2009	37,917	39,055		0	39,055	2,082	7,555	652
5/19/2008	48,339	49,789	540	300	50,629	2,654	382	831
	86,256	88,844	540	300	89,684	4,736	7,937	1,483
						3,749	(738)	(43)
<b>ADJUSTED TOTALS</b>						8,485	7,199	1,440

Reference : 800

Description : 104.2033 SR Tennis

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**DEPT REQUEST : 104.2033.572.1210 SALARIES AND WAGES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	89,384.00
	Projected costs			
Total :				<u>89,384.00</u>

**DEPT REQUEST : 104.2033.572.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1,820.00	hr	15.74	28,646.80
	Customer Service Leader FTE Equivalent 35 hr x 52 weeks			
( 2 )	1,820.00	hr	11.42	20,784.40
	Customer Service 2 35 hr x 52 weeks			
( 3 )	1,040.00	hr	11.46	11,918.40
	Customer Service 2 20 hr x 52 weeks			
( 4 )	520.00	hr	10.47	5,444.40
	Customer Service 1 10 hr x 52 weeks			
( 5 )	520.00	hr	11.84	6,156.80
	Cusoter Service 2 10 hr x 52 weeks			
( 6 )	0.00		0.00	0.20
	rounding adjustment			
Total :				<u>72,951.00</u>

**DEPT REQUEST : 104.2033.572.1540 LONGEVITY**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	300.00
	Projected costs			
Total :				<u>300.00</u>

**DEPT REQUEST : 104.2033.572.1550 CONVERSION OF LEAVE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	3,500.00
	Conversion for Ops Coord and Conversion for Supervisor per City Policy			
Total :				<u>3,500.00</u>

**DEPT REQUEST : 104.2033.572.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	12,709.00
	projected costs			
Total :				<u>12,709.00</u>

**DEPT REQUEST : 104.2033.572.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	4,597.00
	Projected costs - FT			
( 2 )	0.00		0.00	3,888.00
	Projected costs - PT			
Total :				<u>8,485.00</u>

**DEPT REQUEST : 104.2033.572.2310 HEALTH AND LIFE INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	7,199.00
	Projected costs			
Total :				<u>7,199.00</u>

**DEPT REQUEST : 104.2033.572.2410 WORKERS COMPENSATION INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	1,440.00
	Projected costs			
Total :				<b>1,440.00</b>

**DEPT REQUEST : 104.2033.572.3400 CONTRACTUAL SERVICES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	248,222.00
	USPTA Tennis Professionals for Lesson Instruction			
( 2 )	0.00		0.00	0.00
	USPTA Tennis Professional for Fitness Instruction			
( 3 )	0.00		0.00	0.00
	USPTA Tennis Professionals for Ladies Team Tennis Instruction and Match Observation			
( 4 )	0.00		0.00	0.00
	USPTA Tennis Professionals for Adult Instruction			
( 5 )	0.00		0.00	0.00
	USPTA Tennis Professionals for Youth Instruction			
	U			
( 6 )	0.00		0.00	0.00
	USTA Sanction Tournament Referees			
( 7 )	0.00		0.00	0.00
	USPTA Professional Racquet Stringing			
( 8 )	0.00		0.00	0.00
	Certified Athletic Training for Jr. Competition Clinic			
Total :				<b>248,222.00</b>

**DEPT REQUEST : 104.2033.572.4010 TRAVEL AND PER DIEM**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	150.00
	Mileage reimbursement for use of personal vehicle for City related business			
Total :				<b>150.00</b>

**DEPT REQUEST : 104.2033.572.4710 PRINTING AND BINDING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	500.00
	Printing of promotional items, facility information			
Total :				<b>500.00</b>

**DEPT REQUEST : 104.2033.572.4910 ADVERTISING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	500.00
	Advertising and Marketing of facility and programs			
Total :				<b>500.00</b>

**DEPT REQUEST : 104.2033.572.5200 MATERIALS AND SUPPLIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	31,315.00
	Tennis Balls for programs, ladies team, Little Pros and tournaments			
( 2 )	0.00		0.00	0.00
	Hydro Blend Clay			
( 3 )	0.00		0.00	0.00
	Ladies Team Captain's meeting			

**Budget Preparation Document Edit List**  
**CITY OF PALM BEACH GARDENS**

( 4 )	0.00	0.00	0.00
	Camp Supplies		
( 5 )	0.00	0.00	0.00
	Coffee Concessions		
( 6 )	0.00	0.00	0.00
	Office Supplies		
( 7 )	0.00	0.00	0.00
	Cleaning Supplies		
( 8 )	0.00	0.00	0.00
	Court Supplies-tread blaster, score posts, wind screensetc.		
( 9 )	0.00	0.00	0.00
	Food and drinks for camp, tournaments and mixed doubles		
( 10 )	0.00	0.00	0.00
	Trophies and metals		
( 11 )	0.00	0.00	0.00
	USTA Sanction Tournament Fees		
( 12 )	0.00	0.00	0.00
	Shirts for Jr. Competition squad		

Total : 31,315.00

**DEPT REQUEST : 104.2033.572.5294 UNIFORMS AND LEATHER GOODS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	300.00
				Staff shirts, hats, rain gear, jackets, sweatshirts

Total : 300.00

Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease
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**Fund 104 - Special Revenue Fund - Recreation**

**General & Teen Programs**

104.2040.575.1210	SALARIES AND WAGES	-	110,870		162,463	162,463	203,849	41,386	
104.2040.575.1310	PART TIME SALARIES	98,467	88,624	-10.00%	99,036	99,036	111,375	12,339	12.46%
104.2040.575.1410	OVERTIME	7,584	7,993	5.39%	7,563	7,563	7,685	122	1.61%
104.2040.575.1540	LONGEVITY	-	1,500		-	1,700	2,700	2,700	
104.2040.575.1550	CONVERSION OF LEAVE	-	7,145		3,000	3,000	8,500	5,500	
104.2040.575.1560	CAR ALLOWANCE	-	1,203		1,500	1,500	1,500	-	
104.2040.575.2110	FICA TAXES	8,137	16,485	102.59%	20,927	20,927	25,674	4,747	22.68%
104.2040.575.2210	RETIREMENT CONTRIBUTIONS	4,617	14,985	224.54%	22,439	22,439	13,785	(8,654)	-38.57%
104.2040.575.2310	HEALTH AND LIFE INSURANCE	-	22,753		25,588	25,588	58,447	32,859	
104.2040.575.2410	WORKERS COMPENSATION INSURANCE	-	2,753		3,036	3,036	3,296	260	
104.2040.575.3150	PROFESSIONAL SERVICES - OTHER	40	-	-100.00%	-	-	-	-	
104.2040.575.3310	PROFESSIONAL CONTRACT SERVICES	-	-		-	-	-	-	
104.2040.575.3400	CONTRACTUAL SERVICES	286,921	339,804	18.43%	380,099	375,899	418,007	37,908	9.97%
104.2040.575.3710	SEMINAR & CONFERENCE	-	218		400	400	800	400	
104.2040.575.3810	TRAINING & EDUCATION	-	-		150	150	420	270	
104.2040.575.4010	TRAVEL AND PER DIEM	86	-	-100.00%	510	510	1,440	930	
104.2040.575.4120	POSTAGE AND FREIGHT CHARGES	-	1,100		5,000	500	-	(5,000)	
104.2040.575.4420	EQUIPMENT RENTAL	10,601	12,202	15.10%	11,000	11,000	14,250	3,250	29.55%
104.2040.575.4600	REPAIRS AND MAINTENANCE	-	-		-	17,000	-	-	
104.2040.575.4710	PRINTING & BINDING	2,140	9,550	346.16%	2,500	2,500	2,500	-	0.00%
104.2040.575.4910	ADVERTISING	-	-		-	-	-	-	
104.2040.575.5200	MATERIALS & SUPPLIES	53,529	95,875	79.11%	61,339	61,339	62,339	1,000	1.63%
104.2040.575.5294	UNIFORMS AND LEATHER GOODS	-	8,678		2,000	9,000	4,500	2,500	125.00%
104.2040.575.5420	MEMBERSHIPS AND DUES	-	380		380	380	760	380	
104.2040.575.6400	EQUIPMENT	-	-		25,000	8,000	-	(25,000)	
104.2040.575.6420	CONTROLLED CAPITAL - TYPE PROPERTY	-	2,232		-	-	-	-	
104.2040.575.6900	CIP	-	-		68,000	68,000	-	(68,000)	
<b>Total Recreation Special Revenue - General &amp; Teen Programs</b>		<b>\$ 472,124</b>	<b>\$ 744,351</b>	<b>57.66%</b>	<b>\$ 901,930</b>	<b>\$ 901,930</b>	<b>\$ 941,827</b>	<b>\$ 39,897</b>	<b>4.42%</b>

### Full Time Employee Salaries

			Adj Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
<b>Recreation - General and Teen Programs</b>											
104-2040	404732-001	Operations Coordinator	11/19/2001	59,172	60,947	540	900	62,387	3,248	9,958	1,018
104-2040	404754-001	Supervisor Rec Programs	7/26/2004	47,555	48,982		700	49,682	2,611	17,659	818
104-2040	404754-002	Supervisor Rec Programs	11/19/2007	39,802	40,996		300	41,296	2,185	19,118	685
104-2040	404753-001	Supervisor Spec. Events & Cult. Arts	1/7/2003	50,858	52,384		800	53,184	2,792	17,670	875
				197,387	203,309	540	2,700	206,549	10,836	64,405	3,396
									2,949	(5,958)	(100)
<b>ADJUSTED TOTALS</b>									13,785	58,447	3,296

Reference : 801

Description : 104.2040 SR General Programs

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**DEPT REQUEST : 104.2040.575.1210 SALARIES AND WAGES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	203,849.00
	Projected salaries			
Total :				<b>203,849.00</b>

**DEPT REQUEST : 104.2040.575.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1,040.00		10.50	10,920.00
	Part-time staff assistance with youth programs, monitoring, support staff during the summer and busy season (camp, facilities, registration, hallway monitoring)			
(2)	1.00		13,370.00	13,370.00
	Camps, classes and seminars			
(3)	1.00		2,000.00	2,000.00
	General Programming: adult classes, seminars			
(4)	1.00		5,085.00	5,085.00
	Special Events part-time staff support			
(5)	1.00		80,000.00	80,000.00
	Youth Programming: classes, seminars, events, camp			
Total :				<b>111,375.00</b>

**DEPT REQUEST : 104.2040.575.1410 OVERTIME**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		7,200.00	7,200.00
	Summer Camp: cost for OT incurred for coverage of the 12 hour camp day, late child pick-ups and absentee coverage			
(2)	1.00		485.00	485.00
	OT for holiday and day camps			
Total :				<b>7,685.00</b>

**DEPT REQUEST : 104.2040.575.1540 LONGEVITY**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	2,700.00
	Projected costs			
Total :				<b>2,700.00</b>

**DEPT REQUEST : 104.2040.575.1550 CONVERSION OF LEAVE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		8,500.00	8,500.00
	Conversion of leave for three rec supervisors and one rec coordinator			
Total :				<b>8,500.00</b>

**DEPT REQUEST : 104.2040.575.1560 CAR ALLOWANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	1.00		1,500.00	1,500.00
	For use of personal vehicle to transport equipment and movement between events and facilities			
Total :				<b>1,500.00</b>

**DEPT REQUEST : 104.2040.575.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
(1)	0.00		0.00	25,674.00

projected costs

Total : 25,674.00

**DEPT REQUEST : 104.2040.575.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	10,521.00
				Projected costs - FT
( 2 )	0.00		0.00	3,264.00
				Projected costs - PT
				Total : <u>13,785.00</u>

**DEPT REQUEST : 104.2040.575.2310 HEALTH AND LIFE INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	58,447.00
				Projected costs
				Total : <u>58,447.00</u>

**DEPT REQUEST : 104.2040.575.2410 WORKERS COMPENSATION INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	3,296.00
				Projected costs
				Total : <u>3,296.00</u>

**DEPT REQUEST : 104.2040.575.3400 CONTRACTUAL SERVICES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		19,000.00	19,000.00
				Schools Day Expenses
				Filed trips, transportation and in house entertainment.
( 2 )	1.00		45,650.00	45,650.00
				Summer Camp expenses; training , trips, transportation and in house entertainment
( 3 )	1.00		73,000.00	73,000.00
				GreenMarket contractor and Sunday music
( 4 )	1.00		27,000.00	27,000.00
				Special Event
				Fall Festival
				Tree Lighting
				Dancing Under the Stars
				Veterans Day
				Memorial Day
				Youth Tri
				Craft Show
				Daddy Daughter Date Night
				Egg Hunt
				Two Art and Music Receptions
( 5 )	1.00		20,312.00	20,312.00
				Specialty Camp Expenses
				Instructors and contractors
( 6 )	1.00		106,000.00	106,000.00
				Youth/Adult Dance
				Instructors/ recital planning/ theater costs
( 7 )	1.00		63,778.00	63,778.00
				Youth/Adult Recreation Programming
				Contractual support/ Entertainment
( 8 )	1.00		43,767.00	43,767.00
				Art Classes/Programs
				Instructros/Speakers
				Kiln Maintenance
( 9 )	1.00		18,000.00	18,000.00
				Welness programs

( 10 )	Contractors/ Instructors	1.00	1,500.00	1,500.00
	Live Scan screening for staff			
			Total :	<u>418,007.00</u>

**DEPT REQUEST : 104.2040.575.3710 SEMINAR AND CONFERENCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	4.00		200.00	800.00
	Florida Recreation and Parks Association Annual Conference Maintain professional certification or professional relevant conference that enhances professional knowledge.			
			Total :	<u>800.00</u>

**DEPT REQUEST : 104.2040.575.3810 TRAINING AND EDUCATION**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	4.00		40.00	160.00
	Local FRPA workshops to maintain professional status			
( 2 )	4.00		65.00	260.00
	Four recreation professional certification fees			
			Total :	<u>420.00</u>

**DEPT REQUEST : 104.2040.575.4010 TRAVEL AND PER DIEM**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		960.00	960.00
	Lodging at conference ,four staff sharing two rooms @\$120 per night for four nights.			
( 2 )	3.00		160.00	480.00
	Per diem for conference for three employees @ \$40 a day for four days			
			Total :	<u>1,440.00</u>

**DEPT REQUEST : 104.2040.575.4420 EQUIPMENT RENTAL**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		6,000.00	6,000.00
	Summer Camp, Schools Out adn Kids Night Out rentals/games equipment			
( 2 )	1.00		3,500.00	3,500.00
	Annual special events rentals Dance Floors /Tables/ chairs/ tents			
( 3 )	1.00		4,750.00	4,750.00
	Games rental equipment for camp			
			Total :	<u>14,250.00</u>

**DEPT REQUEST : 104.2040.575.4710 PRINTING AND BINDING**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		2,500.00	2,500.00
	Camp Brochure printing Special Event programs Printed event materials			
			Total :	<u>2,500.00</u>

**DEPT REQUEST : 104.2040.575.5200 MATERIALS AND SUPPLIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		2,269.00	2,269.00
	Schools Day Out program supplies			
( 2 )	1.00		15,889.00	15,889.00
	Summer Camp supplies			
( 3 )	1.00		4,800.00	4,800.00

**Budget Preparation Document Edit List**  
**CITY OF PALM BEACH GARDENS**

( 4 )	GreenMarket Supplies	1.00	17,240.00	17,240.00
( 5 )	Special Event Supplies	1.00	2,826.00	2,826.00
( 6 )	Specialty Camp Supplies	1.00	13,125.00	13,125.00
( 7 )	Dance Program supplies/ dance costumes	1.00	2,585.00	2,585.00
( 8 )	Adult/ Youth General program Supplies	1.00	2,605.00	2,605.00
( 9 )	Adult/Youth Art Supplies	1.00	1,000.00	1,000.00
	Wellness Program supplies			

Total : 62,339.00

**DEPT REQUEST : 104.2040.575.5294 UNIFORMS AND LEATHER GOODS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		4,500.00	4,500.00

Summer Camp shirts, sweatshirts,hats, staff shirts, rain gear, hats, sweaters

Total : 4,500.00

**DEPT REQUEST : 104.2040.575.5420 MEMBERSHIPS AND DUES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	1.00		760.00	760.00

FRPA membership for four staff @190 each

Total : 760.00

	Actual 2009	Actual 2010	Percentage Increase/ (-)Decrease	Adopted Budget 2011	Amended Budget 2011	Proposed Budget 2012	Dollar Amount Increase/ (Decrease)	Percentage Increase/ (-)Decrease	
<b>Fund 104 - Special Revenue Fund - Recreation</b>									
<b>Youth Enrichment Program</b>									
104.2042.575.1210	SALARIES AND WAGES	339,116	355,106	4.72%	311,544	311,544	319,922	8,378	2.69%
104.2042.575.1310	PART TIME SALARIES	224,420	201,923	-10.02%	270,172	270,172	275,000	4,828	1.79%
104.2042.575.1410	OVERTIME	5,336	2,270	-57.45%	2,000	2,000	2,000	-	0.00%
104.2042.575.1540	LONGEVITY	3,200	3,900	21.88%	-	4,400	4,200	4,200	#DIV/0!
104.2042.575.1550	CONVERSION OF LEAVE	3,601	5,156	43.19%	3,000	3,000	2,000	(1,000)	-33.33%
104.2042.575.2110	FICA TAXES	43,122	42,882	-0.56%	44,884	44,884	46,139	1,255	2.80%
104.2042.575.2210	RETIREMENT CONTRIBUTIONS	53,962	55,567	2.97%	53,529	53,529	31,199	(22,330)	-41.72%
104.2042.575.2310	HEALTH AND LIFE INSURANCE	96,088	106,994	11.35%	90,493	90,493	81,337	(9,156)	-10.12%
104.2042.575.2410	WORKERS COMPENSATION INSURANCE	8,745	2,802	-67.96%	5,298	5,298	4,678	(620)	-11.70%
104.2042.575.3150	PROFESSIONAL SERVICES - OTHER	-	-		-	-	-	-	
104.2042.575.3400	CONTRACTUAL SERVICES	3,737	3,765	0.74%	6,000	6,000	4,500	(1,500)	-25.00%
104.2042.575.3710	SEMINAR & CONFERENCE	168	-	-100.00%	500	500	500	-	0.00%
104.2042.575.3810	TRAINING & EDUCATION	916	792	-13.47%	680	680	900	220	32.35%
104.2042.575.4010	TRAVEL AND PER DIEM	-	85		500	500	150	(350)	-70.00%
104.2042.575.4120	POSTAGE AND FREIGHT	-	8		-	-	-	-	
104.2042.575.4310	WATER AND SEWER	-	-		-	-	-	-	
104.2042.575.4420	EQUIPMENT RENTAL	-	-		750	750	400	(350)	-46.67%
104.2042.575.4710	PRINTING AND BINDING	-	-		-	-	800		
104.2042.575.4935	LICENSES, TAXES AND FEES	1,200	1,076	-10.37%	2,170	2,170	1,100	(1,070)	-49.31%
104.2042.575.5200	MATERIALS & SUPPLIES	31,194	22,750	-27.07%	32,050	27,650	24,000	(8,050)	-25.12%
104.2042.575.5215	COST OF GOODS SOLD	-	-		-	-	-	-	
104.2042.575.5294	UNIFORMS AND LEATHER GOODS	660	1,776	169.22%	3,200	3,200	2,700	(500)	-15.63%
104.2042.575.5410	BOOKS AND SUBSCRIPTIONS	340	1,648	384.68%	600	600	600	-	0.00%
104.2042.575.5420	MEMBERSHIPS AND DUES	110	300	172.73%	500	500	500	-	0.00%
<b>Total Recreation Special Revenue - Youth Enrichment Program</b>		<b>\$ 815,916</b>	<b>\$ 808,800</b>	<b>-0.87%</b>	<b>\$ 827,870</b>	<b>\$ 827,870</b>	<b>\$ 802,625</b>	<b>\$ (26,045)</b>	<b>-3.15%</b>

### Full Time Employee Salaries

			Adj Svc. Date	Annual Salary 9/30/2011	Annual Cost 9/30/2012	Phone Stipend	Longevity 9/30/2012	Total Salary 9/30/2012	Pension 9/30/2012	Total Insurance 9/30/2012	WC 9/30/2012
<b>Special Revenue - Recreation - Youth Enrichment</b>											
104-2042	404750-001	Early Childhood Dev. Coord	8/7/2006	54,488	56,123	240	500	56,863	2,991	402	937
104-2042	404770-002	Youth Enrichment Instructor	8/2/2004	37,325	38,445		700	39,145	2,049	9,888	642
104-2042	404770-003	Youth Enrichment Instructor	8/2/2004	40,569	41,786		700	42,486	2,227	19,120	698
104-2042	404770-004	Youth Enrichment Instructor	10/27/2008	34,370	35,401		0	35,401	1,887	7,544	591
104-2042	404760-003	Customer Service Specialist	11/5/2007	32,707	33,688		300	33,988	1,796	9,873	42
104-2042	404770-005	Youth Enrichment Instructor	8/2/2004	37,238	38,355		700	39,055	2,044	17,627	641
104-2042	404770-006	Youth Enrichment Instructor	8/2/2004	36,880	37,986		700	38,686	2,025	17,625	634
104-2042	404770-007	Youth Enrichment Instructor	1/10/2005	36,794	37,898		600	38,498	2,020	7,551	633
				310,371	319,682	240	4,200	324,122	17,039	89,630	4,818
									14,160	(8,293)	(140)
<b>ADJUSTED TOTALS</b>									31,199	81,337	4,678

Reference : 802

Description : 104.2042 SR Youth Enrichment

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**DEPT REQUEST : 104.2042.575.1210 SALARIES AND WAGES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	319,922.00
				Projected salaries
				Total : 319,922.00

**DEPT REQUEST : 104.2042.575.1310 PART TIME SALARIES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	275,000.00
				Projected costs
				Total : 275,000.00

**DEPT REQUEST : 104.2042.575.1410 OVERTIME**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	2,000.00
				Projected overtime
				Total : 2,000.00

**DEPT REQUEST : 104.2042.575.1540 LONGEVITY**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	4,200.00
				Projected costs
				Total : 4,200.00

**DEPT REQUEST : 104.2042.575.1550 CONVERSION OF LEAVE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	2,000.00
				Projected costs
				Total : 2,000.00

**DEPT REQUEST : 104.2042.575.2110 FICA TAXES**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	46,139.00
				projected costs
				Total : 46,139.00

**DEPT REQUEST : 104.2042.575.2210 RETIREMENT CONTRIBUTIONS**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	16,542.00
				Projected costs - FT
( 2 )	0.00		0.00	14,657.00
				Projected costs - PT
				Total : 31,199.00

**DEPT REQUEST : 104.2042.575.2310 HEALTH AND LIFE INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	81,337.00
				Projected costs
				Total : 81,337.00

**DEPT REQUEST : 104.2042.575.2410 WORKERS COMPENSATION INSURANCE**

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	4,678.00
				Projected costs
				Total : 4,678.00

<b>DEPT REQUEST : 104.2042.575.3400 CONTRACTUAL SERVICES</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	4,500.00
				Outside vendors, performers and other services
				Total : 4,500.00

<b>DEPT REQUEST : 104.2042.575.3710 SEMINAR AND CONFERENCE</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	500.00
				Projected costs for teacher trainings
				Total : 500.00

<b>DEPT REQUEST : 104.2042.575.3810 TRAINING AND EDUCATION</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	900.00
				Required education for teacher certifications
				Total : 900.00

<b>DEPT REQUEST : 104.2042.575.4010 TRAVEL AND PER DIEM</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	150.00
				milage for private vehicle usage
				Total : 150.00

<b>DEPT REQUEST : 104.2042.575.4420 EQUIPMENT RENTAL</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	400.00
				bounce houses and other misc equipment for events
				Total : 400.00

<b>DEPT REQUEST : 104.2042.575.4710 PRINTING AND BINDING</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	800.00
				printing of annual pricing and parent handbooks
				Total : 800.00

<b>DEPT REQUEST : 104.2042.575.4935 LICENSES, TAXES AND FEES</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	1,100.00
				State license
				Total : 1,100.00

<b>DEPT REQUEST : 104.2042.575.5200 MATERIALS AND SUPPLIES</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	24,000.00
				Snacks, pizza, classrooms supplies, arts & crafts, paper products, office supplies
				Total : 24,000.00

<b>DEPT REQUEST : 104.2042.575.5294 UNIFORMS AND LEATHER GOODS</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	2,700.00
				Teacher uniforms
				Total : 2,700.00

<b>DEPT REQUEST : 104.2042.575.5410 BOOKS AND SUBSCRIPTIONS</b>				
	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	600.00
				current educational materials & publications
				Total : 600.00

DEPT REQUEST : 104.2042.575.5420 MEMBERSHIPS AND DUES

	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
( 1 )	0.00		0.00	500.00
	annual memberships			
			Total :	<u>500.00</u>