

**City of Palm Beach Gardens
Master Fees & Charges Schedule
Effective October 1, 2011
Adopted by Resolution 41, 2011**




CITY OF PALM BEACH GARDENS
10500 N. MILITARY TRAIL
PBG, FL 33410



City Hall – Main Number	799-4100
Building	799-4201
Planning & Zoning	799-4243
Engineering	799-4288
Neighborhood Services	799-4245
Public Works	804-7000
Finance Department	799-4160
City Clerk's Office	799-4122
Police Department	799-4400
Fire Rescue Department	799-4300
Recreation/Parks	630-1100

City of Palm Beach Gardens Master Fees & Charges Schedule

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BUILDING DIVISION

Review Fees	
Due upon submittal, based upon estimated construction. Not applicable to over-the-counter permits. Reference: FS 553.80(2)(b)	
Plan Review Surcharge	10% of Building Permit Fee, \$50 minimum. Penalty fee of 4 times the base plan fee will be assessed on the 4th and subsequent plan reviews.
Expedited or out-of-sequence review fee	10% of Building Permit Fee, \$100 minimum.
Permit Fees	
Based on current fair-market value of proposed improvement, executed contract, or cost of construction using nationally-recognized sources such as ICC Building Valuation data, RS Means Cost Data, Marshall Swift, or similar publications. A copy of the contract may be required. Plus applicable Fire Department, CPTED, Engineering, Impact, and Processing Fees.	
Minimum Permit Fee	\$75
Percentage of Valuation:	Unit Value:
1.60	The first \$100,000 plus
1.10	The remainder over \$100,000 plus
1	The remainder over \$1,000,000
Foundation Permit (Phased Construction)	Residential: \$250 Commercial: \$1,000
Land Clearing:	
25 acres or less	\$250
Greater than 25 acres	\$250 + \$5 per acre for cleared land.
Right-of-Way Permit	7% of Project Valuation, \$75 minimum.
Sub-Permit Administrative Fee (applicable to all sub-permits that are issued over the counter and do not require an independent review)	\$20
Temporary Construction Storage Container	\$50

BUILDING DIVISION (continued)

Temporary Structure	\$50 per trade inspected, plus Plan Review and Fire Department Fees.
Temporary Signs - Commercial (per City Code)	\$75 + \$25 Code Inspection Fee.
Temporary Signs- Commercial Annual leasing and for sale permit (per City Code)	\$35 + \$25 Code Inspection Fee.
Temporary Signs - Residential (excludes not for profit, garage sale, residential open house, and residential real estate signs, up to six square feet, per City code)	\$25 Code Inspection Fee.
Penalty for commencing work without first securing a permit or written approval	Regular fee plus up to three (3) times the normal Building Permit Fee (at the discretion of the Building Official).
Inspection Fees	
Inspections by special request, same day, after hours, or weekend (subject to staffing availability and as subject to review by the Building Official)	\$75/hour, 2-hour minimum
Re-inspection Fee	\$50 for first re-inspection, \$200 for second re-inspection, and any subsequent re-inspections.

BUILDING DIVISION (continued)

Revision fees	
(As stated, but not to exceed original permit fee; additional incremental value charges may apply after original permit approval)	
Major (i.e., changes in square footage, model, layout)	Prior to plan review being completed: no charge; After plan review is complete: \$75 plus \$10 per sheet reviewed.
Minor (i.e., minor changes to electrical, plumbing, windows, product approvals, etc.)	Prior to plan review being completed: no charge; After plan review is complete: \$25 plus \$10 per sheet reviewed.
Shop Drawings	\$75
Registration Fees	
Effective October 1 through September 30 (not pro-rated)	
Contractor Registration (per qualifier)	\$20
Annual No-fee Sub-Permit Fax Program	\$300 annually (not pro-rated).
Extension and Renewal Fees	
Application Extension Fee (prior to original expiration date)	\$50
Application Renewal Fee (after but within 90 days of original expiration date)	\$50
Permit Extension Fee (prior to expiration)	\$50
Permit Renewal Fee (within 180 days after original date)	\$50
Permit Reissuance Fee (after 180 days of original expiration date, must meet current code and may require new submittal)	30% of original Building Permit Fee. \$100 minimum, plus Plan Review Fee as determined by the Building Official

BUILDING DIVISION (continued)

Other Fees	
Address Correction after permit issuance	\$50 per permit issued with incorrect address.
Change of contractor after permit issuance (same location)	\$100 regardless of permit type.
Open Permit Status Request (per individual address or suite)	\$50 per property control number (10 day turnaround)
	\$100 per property control number (2 day expedited turnaround)
Other Professional Services (i.e., permit research, due diligence reports, insurance affidavits, etc.)	\$50/hour or a portion thereof.
Phased Occupancy, Conditional Certificate of Occupancy, or Completion Agreement (Original issuance valid for 90 days/extension renewals for 45 days; non-refundable and at Building Official discretion).	Residential: \$250/\$125 Commercial: <5,000 SF \$750/\$750 >5,000 SF \$1,500/\$1,500
Radon and Building Certification	Per State of Florida Statutes
Stocking Permit	<5,000 SF \$250 >5,000 SF \$750
Training Surcharge	2% of the Building Permit Fee and/or Revision fee, \$2 minimum.
Duplicate copy of Certificate of Occupancy	\$3.00

* After a permit has been issued, if no inspections have been performed and the permit is not in an expired status, permits that are withdrawn or cancelled shall be refunded at 50% of the Building Permit Fee above \$200. Building Permit Fees less than \$200 will not be refunded. All other fees associated with the reviews or issuances of permits, aside from Impact Fees, are non-refundable. Building Permit Fees on any permits with inspections completed, regardless of their status, will not be refunded. Requests for Impact Fee refunds may require a separate request to be filed with Palm Beach County.

BUILDING DIVISION (continued)

All requests for refund must be made in writing at the time the withdrawal or cancellation is submitted. All fees are subject to review at the discretion of the Building Official, or authorized agents, to ensure fees assessed are consistent with the legislative intent of FS 553.80.

ENGINEERING DEPARTMENT

Residential/Non-Residential Security Deposit	
Hourly Rates	
City Engineer	\$130
Engineering Associate	\$85
Engineering Inspector	\$65
Engineering Administrative Support	\$40
Infrastructure or Miscellaneous Engineering Permit Fees*	
Minimum Permit Fee	\$150
Percentage of Valuation:	Unit Value:
3%	The first \$20,000 plus
2.5%	The amount greater than \$20,000 and less than or equal to \$100,000 plus
2%	The remainder (over \$100,000)
<p>NOTE: All cost estimates shall be reviewed and approved by the City Engineer prior to final fee determination.</p>	
<p>*25% of the total permit fee (based on the Applicant's submitted cost estimate) shall be due at the time of permit submittal (amount to be deducted from final determined permit fee). Remaining amount shall be due at time of permit pick-up and will be based on the approved cost estimate.</p>	
Other Fees	
Expedited permit review (5-day turnaround)	\$2,000, plus applicable engineering escrow and hourly rates as shown herein. Fee is not applicable to Targeted Expedited Permitting Program (TEPP) certified projects.
Pre-Application Infrastructure Review (For petitions seeking review of engineering plans prior to obtaining site plan approval)	\$2,000, plus applicable engineering escrow and hourly rates as shown herein.
Commencing work without permit	Triple permit fee, at the discretion of the City Engineer.

ENGINEERING DEPARTMENT (continued)

Other Fees (Continuation)	
Commencing work without pre-construction meeting, if applicable	\$500 plus applicable hourly rates as shown herein, at the discretion of the City Engineer.
Overtime, weekend, or holiday inspections	One and a half (1.5) times the hourly rates as shown herein, minimum 2 hours. Subject to staffing availability and review and approval by the City Engineer.
Permits requiring other Engineering review, inspections or services (NPDES, code cases, Maintenance of Traffic, project feasibility, annual reports, build-out determination, plats, sureties, site plan, other required permits or petitions, etc.)**	Hourly rates as shown herein, plus \$1,000 engineering escrow***.
**All invoices for engineering services must be paid within thirty (30) days from invoice date. Otherwise, services may discontinue until all invoices are current.	
***Engineering escrow amount is required at petition submittal and will be returned only after project is completed to the satisfaction of the City Engineer and/or all related outstanding invoices have been paid. Request for return of engineering escrow must be made in writing for the City's review and approval.	
<p>NOTE: Permits or petitions requiring the professional review of consultants may incur additional costs by the Applicant including, but not limited to, plats, boundary surveys, traffic impact analysis and reports, vegetation and environmental assessments, other engineering studies or reports, legal, etc. Additional costs are based on the consultants' hourly rates, which can be different from the ones shown herein and can change without notice.</p>	

LEGAL DEPARTMENT

Legal Review Security Deposit for Development Applications	\$1,000
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PLANNING & ZONING DEPARTMENT

- After an application has been reviewed and approved for sufficiency, any permit application that is voluntarily withdrawn shall be refunded up to a maximum of 50% of the application fee.
- All requests for refund must be made in writing to the Director of Planning and Zoning at the time the withdrawal is submitted. Security deposits will be returned only after all related outstanding invoice items have been billed and outstanding monies received. Request for return of security deposit must be made in writing.
- Additional costs for Developments of Regional Impact will be billed to the applicant.

Application Fees	
Abandonment of Right-of-Way	\$825
Abandonment of Easement	\$330
Administrative Application	\$550
Administrative Approval; Minor Revision to Application	\$50
Administrative Variance	\$150
Appeal of an Administrative Determination	\$400 Single-Family Residence (non-commercial) \$1,000 All Other Uses
Build Out Time Extensions	\$750
Build Out Determinations	\$2,750
Comprehensive Plan Land Use Map Amendment	\$2,500
Comprehensive Plan "Small Scale" Land Use Map Amendment	\$1,500
Comprehensive Plan Text Amendment	\$ 2,500

PLANNING & ZONING DEPARTMENT (continued)

Concurrency Certificate	\$550
Conditional Use – Major	\$1,650
Conditional Use – Minor	\$550
Development of Regional Impact (DRI) minimum fee for first 6 months	\$5,500
Miscellaneous Petitions	\$1,650
Non-binding conceptual review by Planning & Zoning or City Council (i.e. work item	\$1,000
Notice of Proposed Change (NOPC) (substantial deviation under Chapter 380 of Florida Statue)	\$5,500
NOPC (non-substantial deviation)	\$3,000
Planned Community District (PCD)	\$3,500
Planned Unit Development (PUD)	\$3,000
PUD or PCD fee in conjunction with Rezoning for same project	\$500
PCD or PUD Amendment	\$2,000
Plat Application	\$750
Plat Exemption	\$550 \$250 Single-Family Residential
Rezoning Fee (PUD/PCD/Zoning District)	\$2,500
Site Plan Review (Major) & Site Plan Amendment	\$2,000
Site Plan Review (Major) & Site Plan Amendment in conjunction with Rezoning for same project	\$250
Site Plan Review (Minor)	\$1,650
Subdivision	\$1,650
Text Amendment of Land Development Regulations	\$1,650
Variance- Single-Family Residences	\$440
Variance- All other land uses	\$1,100

PLANNING & ZONING DEPARTMENT (continued)

Review Fees	
Surety Bond Review and Release	\$170
Non-Compliance Stop Work Review and Action	\$500
Annual Report Review Fee	\$350
Re-Submittal Fees	
Administrative Approval Re-Submittal Fee	\$150
DRI Re-Submittal Fee	\$1,000
NOPC Re-Submittal Fee	\$1,000
PCD or PUD Re-Submittal Fee	\$825
Site Plan Re-Submittal Fee	\$825
Security Deposit Fees	
Advertising Security Deposit	\$1,000
Consultants/Other Security Deposit	\$1,000
Environmental Review Security Deposit	\$1,000
Other Fees	
Advertising	Actual Costs to City.
Plat Recordation	\$30 first page; \$15 each additional page.
Applicant Postponement Fee (each occurrence)	\$250
Zoning Confirmation Letters (Additional \$25 per research hour if research exceeds two (2) hours)	\$250
Code of Ordinances (binder included)	\$150
Zoning Book (binder included)	\$65

PLANNING & ZONING DEPARTMENT (continued)

Misc. Meeting Fees	
Administrative Pre-Application Meeting	\$75
DRC No-Show Fee	\$170
Pre-Application Meeting (prior to submittal)	\$200
Compliance Status Meetings (per meeting)	\$200
Special City Council Meeting	\$1,000
Permit Fees	
Liquor License Review	\$170
Special Event Permits that require Council Approval	\$550 + \$50 Code Inspection Fee
Special Event Permit Application (Non-Profit Organizations and block parties exempt from Application Fee and Code Inspection Fee)	\$110 + \$50 Code Inspection Fee
Special Events Appeal (non-refundable)	\$55
Inspection Fees	
Landscape Inspection	\$170
Landscape Re-Inspections	\$170 x number of re-inspections
Compliance Review-Building Permit	\$42 Single Residence (non-commercial) \$170 All Others
Compliance C/O Inspection- First	\$170
Compliance C/O Re-Inspections	\$170 x number of re-inspections

PLANNING & ZONING DEPARTMENT (continued)

Map Fees	
8.5" x 11"	\$4
11" x 17"	\$7
17" x 24"	\$10
24" x 36"	\$13
Black and White Engineering Prints (24" x 36")	\$5 per page
Comprehensive Plan with paper maps	\$39
with Transparency Map	\$49
GIS Fees	
Address Change	\$100 per address change; other fees may apply
Street Name Change/Subdivision Change	\$100
Review of Residential Addressing Plan	\$200
Review of Commercial Addressing Plan	\$200
Open Space CAD Review: Minimum 3-hour review; over 3 hours of review, an additional \$300.00 will be charged for continuance of review of the Open Space CAD.	\$400

NEIGHBORHOOD SERVICES

Release of Lien	\$100
Estoppel Letters	\$100
Filing Fee	\$10
Boat/RV Decals	\$25
Lien Searches and Title Searches for Code Enforcement Activity	\$50 per property control number (10-day turnaround). \$100 per property control number (2-day expedited turnaround).
Advertising, Recording, & Other Costs	Actual Costs to City
Certificate of Occupancy Inspection	\$50
Certificate of Occupancy Re-Inspection	\$75
Same-Day Certificate of Occupancy Inspection	\$100
Off-Duty Code Officer Rate	\$35/hour
Business Tax Receipt and Application Fees	
Residential	\$25
Commercial	\$35
Professional	\$15
Research Fee (Application)	\$20
Renewal Administrative Fee	\$10 per license
Retail Affidavit	\$10 each
Dog-Friendly Dining Application	\$175
Expedited Business Tax Receipt Approval (Approval within 3 days of application intake)	\$100
Live Entertainment Permit	\$175
Live Entertainment Surety	\$500
Building Occupancy Inspection (if required)	\$75
Out-of-Town Registration	\$20
Duplicate Business Tax Receipt (Reprint)	\$3

COMMUNITY SERVICES DEPARTMENT

Sign Shop: Sign Production	\$100 per Street/Regulatory Sign \$150 per Stop/Warning Sign Material costs plus labor: Other Signs \$25/hr labor rate for design development. \$50/hr labor rate for sign installation plus materials.
Fleet Services (Based upon resource availability, open only to other governmental jurisdictions through Interlocal Agreement)	\$110/hr shop rate (Per Chilton Labor Guide, current ed.).
Labor Assistance	\$45/hr (2-hour min. during regular business hours, 3-hour min. callback).
Equipment Charge	\$50/hr equipment charge (paired with duration of operator).
Small Vehicle	\$8/hr vehicle charge
Traffic Control (2 staff with vehicle)	\$90/hr (2-hour minimum during regular business hours, 3-hour minimum call back). \$45/hr for each additional staff member.
Maintenance of Traffic (MOT) Equipment	As per FEMA 44 CFR § 206.228 Allowable Cost.
Street Sweeping Fee: Includes labor and equipment	\$135/hr (2-hour minimum after hours).
Mosquito Spraying Fee: Includes labor, equipment and chemicals	\$95/hr (2-hour minimum after hours).
Pressure Cleaning/Graffiti Removal	\$90/hr (2-hour minimum) during regular business hours with 3-hour min. call back). \$45/hr for each additional staff member.

FINANCE DEPARTMENT

*This fee is set by Ordinance. If a conflict exists between this document and said Ordinance, the Ordinance shall prevail.

Franchise Filing Fee*	\$1,000
Franchise Renewal Fee*	\$1,000
Transfer or Assignment of Franchise	\$500
Copy of Budget or Proposed Budget	\$40
Copy of Comprehensive Annual Financial Report	\$25
Returned Check Fee	\$25
Amendments to Code	\$1,650

CITY CLERK'S OFFICE

Facility Rental

- Certificate of Insurance must be provided naming the City of Palm Beach Gardens as Additional Insured with respect to General Liability-minimum limit of \$500,000.
- Rental Hours: 8:00 am - 5:00 pm, excluding weekends and holidays.
- After 5:00 pm, may require approval from City Manager or designee (as per Administrative Order CC: ADM 1).

Photocopies	.15 cents for one-sided copy no larger than 8.5" x 14".
	.20 cents for two-sided copy.
	.30 cents for 11" x 17".
	\$1.50 for 24" x 36" (normal quality)
	\$2.25 for 24" x 36" (best/photo quality).
Certified photocopies	\$1 per page.
Audio tapes/Video tapes	\$5 per tape.
Compact Discs	\$1 per disc.
For all other copies	Actual cost of duplication of the public record.
Council Chambers (per meeting)	\$150/hr (2 hour minimum).
Electronic Equipment Staff Support	\$25
Set-Up Fee- over basic set up	\$50
Storage Fee (depending on availability)	\$350 up to 5 days, \$50 each additional day.
Refundable Security Deposit	\$200
Cancellation and/or Re-Scheduling Fee	\$25

POLICE DEPARTMENT

Extra-duty hourly rates are subject to the prevailing rates as approved by the City Council through the current Police Department's collective bargaining agreement.

The City's administrative fee of \$10.00 per hour is included in the following hourly rates for the purpose of determining total billable charges:

Extra-duty details scheduled on the following days will include an **additional Five Dollar (\$5.00) fee per hour**: Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, Super Bowl Sunday, Easter, Memorial Day and Independence Day.

Personnel	
5-9 Officers	1 Supervisor
10-14 Officers	2 Supervisors
15-20 Officers	3 Supervisors 2 Sergeants 1 Commander
Police Officer	\$47/hour
Supervisor	\$52/hour
Commander (A Commander may be required when 2 or more Sergeants are working)	\$57/hour

POLICE DEPARTMENT (continued)

Equipment	
Vehicle	\$4/hour
New Construction	
Crime Prevention Through Environmental Design (CPTED) Inspection & Plans Review Fee	\$2.25 per \$1,000 improvement cost (\$50 minimum).
Alarm Registration Fees: Commercial	
New Construction	\$35
Renewals	\$10
False Alarm Fees: Residential	
4-6 False Alarms (per occurrence)	\$25
7-9 False Alarms (per occurrence)	\$35
10+ False Alarms (per occurrence)	\$40

POLICE DEPARTMENT (continued)

False Alarm Fees: Commercial	
4-6 False Alarms (per occurrence)	\$25
7-9 False Alarms (per occurrence)	\$35
10+ False Alarms (per occurrence)	\$50
Misuse of 911 or Emergency Call System	\$250
Additional Fees	
Finger Printing Card (Maximum of \$30 charged per person regardless of how many cards)	\$5 Resident \$10 Non-Resident
Community Room Usage	\$30 per use

FIRE RESCUE DEPARTMENT

Special event hourly rates are subject to the prevailing rates as approved by the City Council through the current Fire Rescue Department's collective bargaining agreement.

The City's Fee per hour will be added for the purpose of total compensation.

Equipment rates apply to hourly rates only for the specified equipment and do not include personnel costs, which are in addition to the equipment rates.

*Contingent upon approved State of Florida legislation for cost recovery.

New Construction	
Inspection & Plans Review Fee	\$2.25 per \$1,000 improvement cost (\$50 minimum).
Civil Drawing Review Fee	\$50
Re-inspections/Extra Inspections	
First	No additional charge
Second	\$100
Third	\$150
Fourth and subsequent	\$200
Any unproductive inspector trip (Work not ready, locked out, plans absent, etc.)	\$75
Hood (Excluding fire suppression system)	\$100
New and Existing Occupancies, Buildings, and Structures (To be paid annually with the City Business Tax)	
Assembly	
Occupancy:	
50-299	\$50
300-999	\$75
1,000-4,999	\$150
5,000 persons or greater	\$250

FIRE RESCUE DEPARTMENT (continued)

Educational	
Day Care Nursery/Preschool	\$50
All Others	\$100
Healthcare/Institutional	
5,000 sq. ft. and under	\$50
5,001-15,000 sq. ft.	\$100
15,001-30,000 sq. ft.	\$150
30,001-100,000 sq. ft.	\$200
100,001-200,000 sq. ft.	\$250
200,001-500,000 sq. ft.	\$300
500,001 sq. ft. and greater	\$350
Transient Lodging, Apartments, Residential Board & Care, and Adult Living Facilities	
24 units and under	\$50
25-100 units	\$75
101-500 units	\$150
501 units and greater	\$250
Mercantile, Office, Storage, Industrial, and Manufacturing	
5,000 sq. ft. and under	\$50
5,001-15,000 sq. ft.	\$100
15,001-30,000 sq. ft.	\$150
30,001-100,000 sq. ft.	\$200
100,001-200,000 sq. ft.	\$250
200,001-500,000 sq. ft.	\$300
500,001 sq. ft. and greater	\$350
Marinas and Boat Storage Buildings	
50 boat slips and under	\$50
51-100 boat slips	\$150
101-250 boat slips	\$200
251 boat slips and greater	\$300
Temporary Structures	
Tents	\$50
All other occupancies not listed subject to Fire Safety Inspection	\$50

FIRE RESCUE DEPARTMENT (continued)

Special Details	
Personnel	
Special Event hourly rates	\$5/hour
Firefighter	\$30/hour
Driver Engineer/Fire Medics	\$35/hour
Lieutenants, Captains	\$40/hour
Equipment	
Fire Engine	\$85/hour
Ladder Truck	\$150/hour
Brush Truck	\$45/hour
Utility Truck (Generator/Breathing Air Supply)	\$48/hour
Rescue Truck	\$32.50/hour
Specialty EMS Vehicle	\$25/hour
EMS Transport Fees	
Basic Life Support Emergency Transport	\$700
Advanced Life Support Emergency Transport Level 1	\$750
Advanced Life Support Emergency Transport Level 2	\$800
Specialty Care Emergency Transport	\$850
Oxygen	\$30
Mileage	\$12/transport mile
*Motor Vehicle Accident and Fire Fees	
Level I-Scene Safety & Investigation	\$435
Level II-Light Extrication/Clean up of Materials	\$650
Level III-Heavy Extrication/Situation Stabilization	\$1,800
Level IV-Aero-Medical Transportation	\$2,100
Level V-Vehicle Fires	\$500

FIRE RESCUE DEPARTMENT (continued)

Alarm Registration Fees: Commercial	
New Construction	\$35
Renewals	\$10
False Alarm Fees: Residential	
4-6 False Alarms (per occurrence)	\$100
7-9 False Alarms (per occurrence)	\$200
10+ Alarms (per occurrence)	\$300
False Alarm Fees: Commercial	
4-6 False Alarms (per occurrence)	\$250
7-9 False Alarms (per occurrence)	\$500
10+ False Alarms (per occurrence)	\$1,000
Misuse of 911 or Emergency Call System	\$250
Additional Fees	
Emergency/Safety Plan Review	\$50
Water Flow Test	\$150
Community Room Rental (Minimum 2-hour rental). Certificate of Insurance must be provided naming the City of Palm Beach Gardens as Additional Insured with respect to Liability with a minimum limit of \$500,000	\$30/hour \$100 Cleaning Deposit
Pyrotechnics Permit	\$100
Outdoor Fireworks Display Permit	\$300
All applicable fees do not include tax	

PARKS & RECREATION

- All applicable fees do not include tax, and certain event permits require multiple fees to cover costs of the event to the City.
- Facility Rental:
 - a) Certificate of Insurance must be provided naming the City of Palm Beach Gardens as Additional Insured with respect to General Liability-minimum limit of \$1,000,000.
 - b) Products and Completion liability coverage for those serving food products
- NR = Non-Resident
- NC = No Charge

Outdoor Facility Permits: Exclusive Use of Permitted Space		
	Individual	Group : requires insurance; possibly multiple fees
Pavilion, 4 hrs	\$25 Res. \$50 NR	\$50 Res. \$100 NR
Single Athletic Field no prep, 2 hrs	\$25 Res. \$50 NR	\$25 Res. \$50 NR
Single Athletic Field w/lights, 2 hrs	\$45 Res. \$70 NR	\$45 Res. \$70 NR
Single Basketball Court, 2 hrs	\$10 Res. \$20 NR	\$10 Res. \$20 NR
Single Basketball Court w/lights	\$40 Res. \$50 NR	\$40 Res. \$50 NR
Single Roller Hockey Rink, 2 hrs	\$20 Res. \$40 NR	\$20 Res. \$40 NR

PARKS & RECREATION (continued)

Outdoor Facility Permits: Exclusive Use of Permitted Space		
Single Roller Hockey Rink-w/lights, 2 hours	\$50 Res. \$60 N R	\$40 Res. \$60 NR
Batting Cage, 2-hr permit	\$10 Res. \$20 NR	
Organized Tournament Play-per field; light fee applies, does not include staffing	N/A	\$250 for 10 hrs
Field Prep per field	N/A	\$25 ball field \$75 multi-purpose field \$25 re-line
Concession Stand, Tournament Only	N/A	\$250 for 8 hrs \$100 cleaning fee \$250 damage deposit
City Property Use	N/A	\$400 Res. \$800 NR
Skate Park Facility, 4 hrs	N/A	\$250 Res. \$500 NR
Light Fee		\$20 per hr per field

PARKS & RECREATION (continued)

Indoor Facility Permits (During Operating Hours) Exclusive Use of Permitted Space Note: Additional Staff Costs during off hour rentals		
	Individual	Group
Room Rentals, 2 hr minimum	\$50/hr Res. \$100/hr NR	\$50/hr Res. \$100/hr NR \$65/hr Res. \$130/hr NR
Small	\$65/hr Res.	\$75/hr Res. \$150/hr NR
Medium	\$130/hr NR	
Large	\$75/hr Res. \$150/hr NR	
BRRC Kitchen Use	\$50	\$50
BRRC Gymnasium Athletic Team	\$40/hr Res. \$80/hr NR	
Event	\$125/hr Res. \$250/hr NR	\$125/hr Res. \$250/hr NR
Local Schools Wellness Initiative	N/A	\$50/hr- 1st hr within week \$25/hr each additional hr within week
Set- Up Fees	\$50 – over basic set up	\$50 – over basic set up
Refundable Security Deposit	\$200	\$200

PARKS & RECREATION (continued)

Aquatic Facility: Rates During Facility Open Hours		
Entry Fee-All Persons Entering the Pool	\$2.82 Res. \$9.43 NR	N/A
3-Month Lap Swimming Card	\$65 Res. \$130 NR	N/A
Youth Camp Rate per person on deck-1 counselor free per 10 youth, Plus Tax	N/A	\$2 Res. \$7 NR
Private Lessons-½ hr	\$40 Res. \$52 NR	N/A
Group Instruction-½ hr per person	\$6 Res. \$8 NR	N/A
Lane Rental-½ hr, plus entry fee	\$10 Res. \$20 NR	N/A
Corral Rentals- Permit includes 20 pool admissions	\$80 Res. \$160 NR	N/A
Discount- Last two operating hours	\$0.94 Res. \$5.66 NR	N/A

PARKS & RECREATION (continued)

Aquatic Facility: Before/After hours		
Single Pool Rental Rate –2 hrs, includes lifeguards for up to 35 people	N/A	\$350 Res. \$700 NR
Additional 25 people per hour	N/A	\$50 Res. \$100 NR
Training Lanes per lane per day (4-hr max per day)	\$20 Res. \$40 NR	\$20 Res. \$40 NR
Deck Reception Rental	N/A	\$300 Res. \$600 NR
Additional Pool Hour	N/A	\$80 Res. \$160 NR

PARKS & RECREATION (continued)

Tennis Facility: Rates Hours of Regular Operation	
Daily Fee	\$6.57 Res. \$13.21 NR
Ball Machine Fee – 1 hr	\$11.32 Res. \$13.21 NR
Additional Player Fee	\$6.60 Res. \$9.43 NR
Single (annual)	\$330 Res. \$660 NR
Family, Spouses, Minor dependents (annual)	\$456 Res. \$912 NR
Junior (annual)	\$126 Res. \$252 NR
Senior Single (annual)	\$270 Res. \$540 NR
Senior Family (annual)	\$342 Res. \$684 NR
Seasonal Single (5 months annual)	\$175 Res. \$350 NR
Group Membership – Per 10 People	\$3,500 Palm Beach Gardens Business
Additional Group Membership	\$350

PARKS & RECREATION (continued)

Tennis Facility: Before/After Operation Hours	
Court Rental per hr, minimum 2 court rental	\$25 Res. \$50 NR
Court Light Fee	\$10 Res. \$20 NR
Tournament – Per 4 courts, 8 hrs, includes court maintenance	\$500

Event Fees	
Parks F/T Support Staff per contract – as determined by the Director or Designee	\$31/hr \$77/hr additional on City observed holidays
Support Staff as determined by the Director or Designee	\$20/hr
Event Permit Application plus facility & staff charges; Non-refundable	\$100 Res. \$15 to \$25 off-duty rate \$200 NR N/C for Recognized Youth Sports Providers
BIG Program Fees	Annual program fees set as cost recovery for the item sponsored.

PARKS & RECREATION (continued)

Program Fees	
NR Rate – Level One (General Programs)	20%
NR Rate – Level Two (High Demand or Heavy Impact)	30%
NR Rate – Level Three (City-Supported Programs)	Double
NR Rate – Level Four (Special Facilities)	Double/Market Trend
NR Rate – Level Five (Annual Permits)	Off-setting cumulative fee determined by program
NR Sport Participant Fee	\$30 in addition to PBGYAA Participant Sport Fee
Non-Peak Hours Low Impact Reduction Rate	50%; Excluding Staffing Fee
NR Individual Rate Open Gym	\$4.70
Program Fees	Cost Recovery Formula
Golf Program Rates	Cost Recovery Formula
Riverside Youth Enrichment Center Fees	Cost Recovery Formula
Program/Rental Refund Processing Fee	\$10
Sport Instruction Registration (City business tax license required)	\$100 annually (plus permit fees)
Sport Tournament: Planning assistance (non-recognized provider)	\$20 per meeting/conference call
Affiliated Group (via resolution, for all Parks and Recreation facilities)	<p>Tier 1 Services – general & basic budgeted services provided within operating hours; Fee to be paid: NR per participant, per sport.</p> <p>Tier 2 Services – core programs operating outside of operating hours; Fee to be paid: 50% of Support Staff rates; 25% of Support Staff rates for observed holidays.</p> <p>Tier 3 Services – requested services exceed core functions; Fees to be paid: permit, staffing and consumables.</p>

