

City of Palm Beach Gardens
 10500 North Military Trail
 Palm Beach Gardens, Florida 33410
 561.799.4201 fax 561.799.4211
 www.pbgfl.com



PALM BEACH GARDENS
 "A unique place to live, learn, work & play"

<input type="checkbox"/>	CODE CASE RESEARCH
<input type="checkbox"/>	OPEN PERMIT RESEARCH
<input type="checkbox"/>	CHECK HERE IF EXPEDITED AND INCLUDE ADDITIONAL FEE

Only one type of search on one address is allowed per request form. Requests will be processed in the order in which they are received and a response will be sent via fax or email, as indicated below. Individual requests are \$100.00 and may take up to ten (10) business days for processing from the date the City receives the request. Expedited requests are a two (2) business day turnaround and are \$200.00. Once money is received by the City, requests are non-transferrable and non-refundable. Please make your check payable to the City of Palm Beach Gardens and mail to the following address:

City of Palm Beach Gardens
Attn: Cashier
10500 North Military Trail
Palm Beach Gardens, FL 33410

PROPERTY INFORMATION	
Property Control Number	
Property Address	
CONTACT INFORMATION	
Company submitting request	
Contact Name	
Phone Number	
Fax Number <u>or</u> E-mail for response	

CODE CASE RESEARCH		
<input type="checkbox"/>	No active code complaints	Active code complaint (CMPL- ____ - ____ - _____)
<input type="checkbox"/>	No active code cases	Active code case (CODE- ____ - ____ - _____)
<input type="checkbox"/>	No City liens recorded	City of PBG lien recorded (CODE- ____ - ____ - _____)

Please be advised that this information does not constitute an estoppel letter, in no way is a guarantee of clear title and should not be used as a substitute for conducting a lien search.

 Signature of Resource Staff

 Date Processed

OPEN PERMIT RESEARCH	
<input type="checkbox"/>	No open permits
<input type="checkbox"/>	Open permits (see attached permit detail)

Please be advised that information provided on building permits issued by the City of Palm Beach Gardens does not represent the status of permits issued by other agencies that may have been issued in conjunction with improvements on this property.

 Signature of Resource Staff

 Date Processed

F F E E S -

CITY USE ONLY