



Mobile Food Truck Permit

Applicant (Vendor): _____

Address: _____

Telephone and E-mail*: _____

Vehicle Owner Name (if different then applicant): _____

Mailing Address: _____

Telephone and E-mail*: _____

Name of Food Truck and Business: _____

Food Truck Vendor's Driver's License Number: _____

Food Truck Vehicle License Number: _____

Proposed Vending Locations (if more than 5 please attach a separate sheet)

Location: _____

Location: _____

Location: _____

Location: _____

Location: _____

Description of Vehicle and type of fuel used: _____

A complete application, all supplemental materials, and a non-refundable Mobile Food Truck Permit application fee in the amount of **\$85.00 payable to the City of Palm Beach Gardens** shall be submitted with application to: **City of Palm Beach Gardens, Planning and Zoning Department, 10500 North Military Trail, Palm Beach Gardens, Florida 33410.**

* As a courtesy, renewal notices will be sent **via email** prior to each Fiscal Year.



REQUIRED DOCUMENTS		Yes	N/A*
	Copies of the Driver's Licenses for all authorized Mobile Food Vendors		
	Copies of all applicable approvals and licenses, if applicable:		
	Florida Department of Business and Professional Regulations (DBPR)		
	Local Business Tax Receipt (BTR)		
	Florida Department of Health		
	Notarized affidavit signed by each property owner indicating that the vendor has permission to vend on his or her property		
	Color photograph of the mobile food vending vehicle depicting the current condition of the unit		
	Diagram or photos of the proposed signage		

* If N/A please submit a statement explaining why it is not applicable

Once an application is submitted and found sufficient, an inspection by the City's Fire Department will be scheduled with an on-site inspection of the Mobile Food Truck. A decal indicating the year for the permit will be given once an inspection has passed. A Mobile Food Truck is required to submit annually, in coordination with the City's Fiscal Year (Oct 1-Sept 30), for the Mobile Food Truck to operate in the City of Palm Beach Gardens.

I certify the information contained herein is true and correct to the best of my knowledge, and I have received a copy of Sec. 78-196. I understand that any false or misleading information on this application or failure to comply with City of Palm Beach Gardens Land Development Regulations Section 78-196. Operation and sale of food from Mobile Food Trucks, may be cause for referral to the Special Magistrate for disposition. Permits are not transferrable upon the sale/transfer of ownership of the mobile vending business and shall be renewed annually.

_____ Applicant Signature _____ Print Name _____ Date

STATE OF FLORIDA, COUNTY OF PALM BEACH:

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
 by _____ who is personally
 known to me or who has produced _____ as identification.

 NOTARY PUBLIC, STATE OF FLORIDA
 Print Name: _____
 My Commission Expires: _____

(Affix Notary Seal Above)

CITY OF PALM BEACH GARDENS
 10500 N. Military Trail Palm Beach Gardens, FL 33410-4698
www.pbgfl.com



Property Owner Authorization Affidavit for Mobile Food Truck Permit

I/We, _____, being the owner of the
Property Owner Name

property located at _____, Palm Beach Gardens,
Property Address of Proposed Mobile Food Truck Site

Florida, hereby authorize _____ (“hereinafter Vendor”)
Mobile Food Truck Vendor Name

to engage in Mobile Food Truck Service on my property as listed above. As the property owner, I/we hereby acknowledge that:

1. I/We have read and I/we understand the requirements of Section 78-196 of the Code of Ordinances of the City of Palm Beach Gardens regarding the Operation and Sale of food from Mobile Food Trucks.
2. I/We will require and, to the best of my/our ability, ensure that Vendor meets all applicable laws, ordinances, rules and codes including, but not limited to, permitting requirements regarding his or her specific business.
3. I/We understand that I/we will be held responsible, along with Vendor, for any violations of the Code of Ordinances of the City of Palm Beach Gardens.

By signing this Affidavit on this _____ day of 20_____, I hereby acknowledge that the statements contained herein are true and correct to the best of my knowledge.

Property Owner Signature

Print Name of Property Owner

Mailing Address/ Phone Number

STATE OF _____, COUNTY OF _____:

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____ who is personally known to me or who has produced _____ as identification.

Notary Public Signature

Print Notary Name

(Affix Notary Seal Above)

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